



Zotero 書目管理軟體進階班

圖書館 吳采玲

2022/12/13、2022/12/15

課程內容

Word參考工具安裝



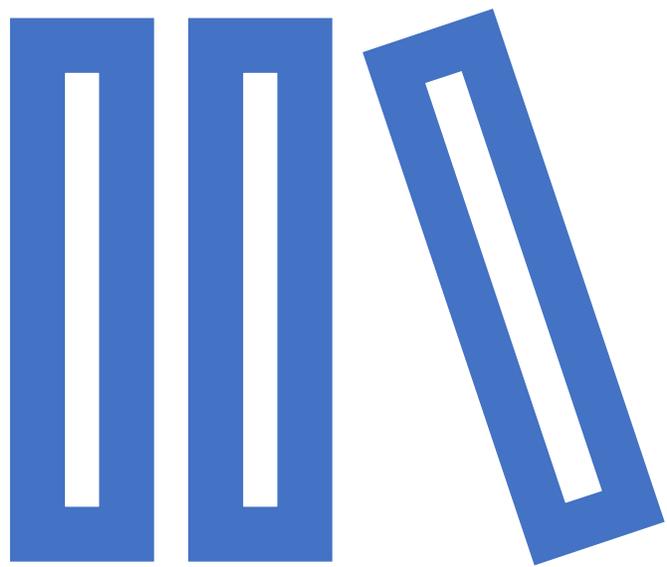
書目匯入至word



調整書目匯出格式

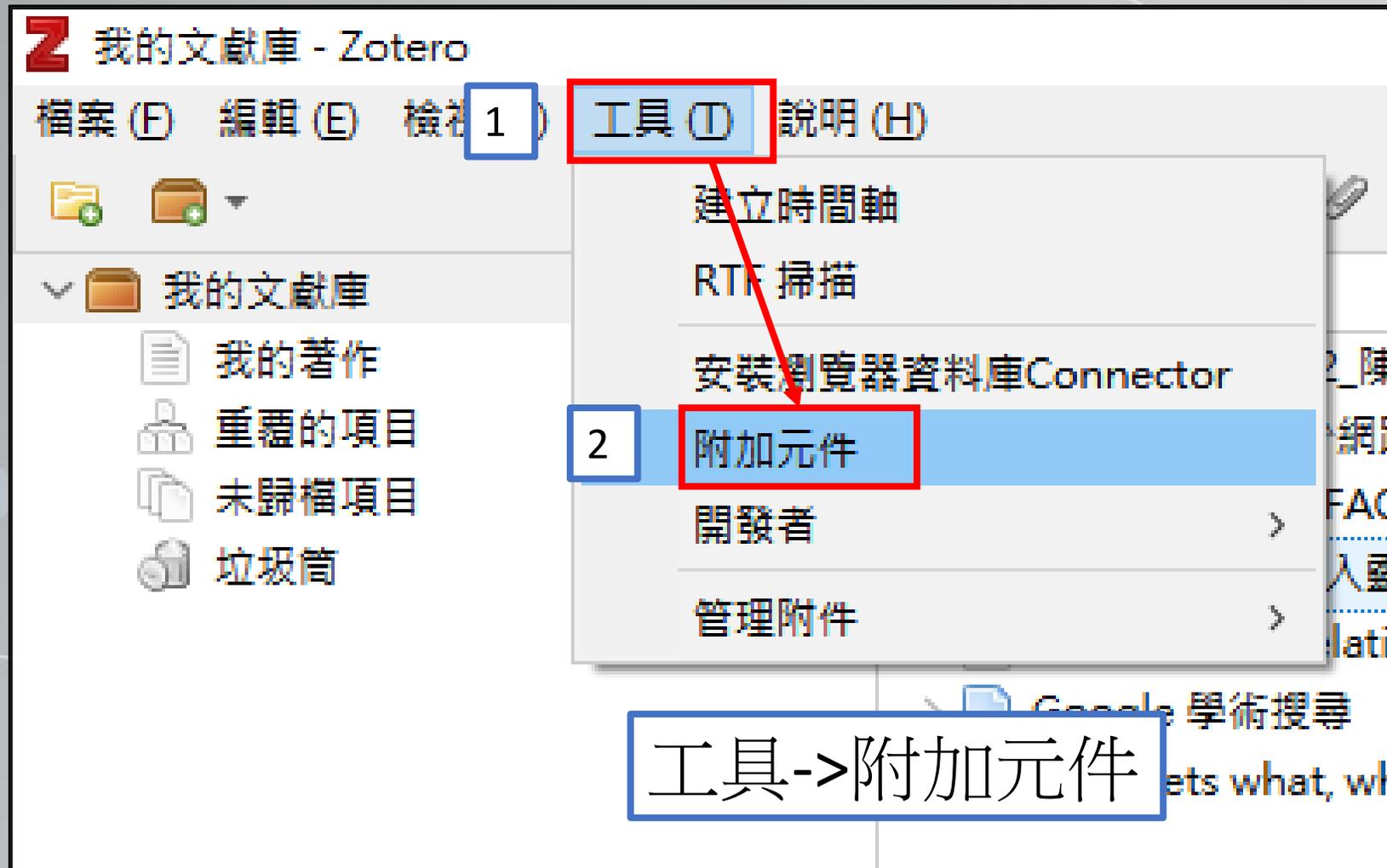


常見問題

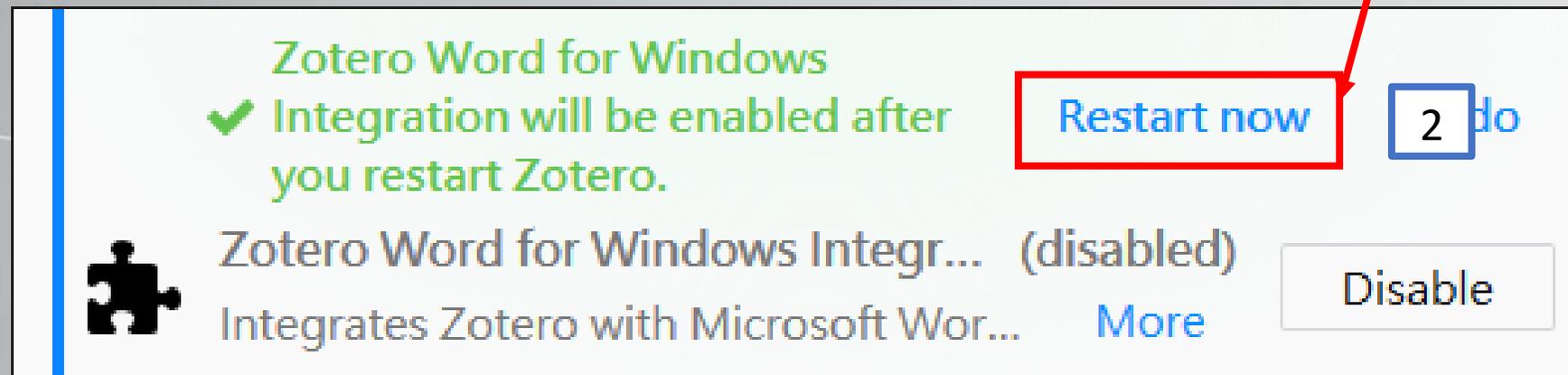
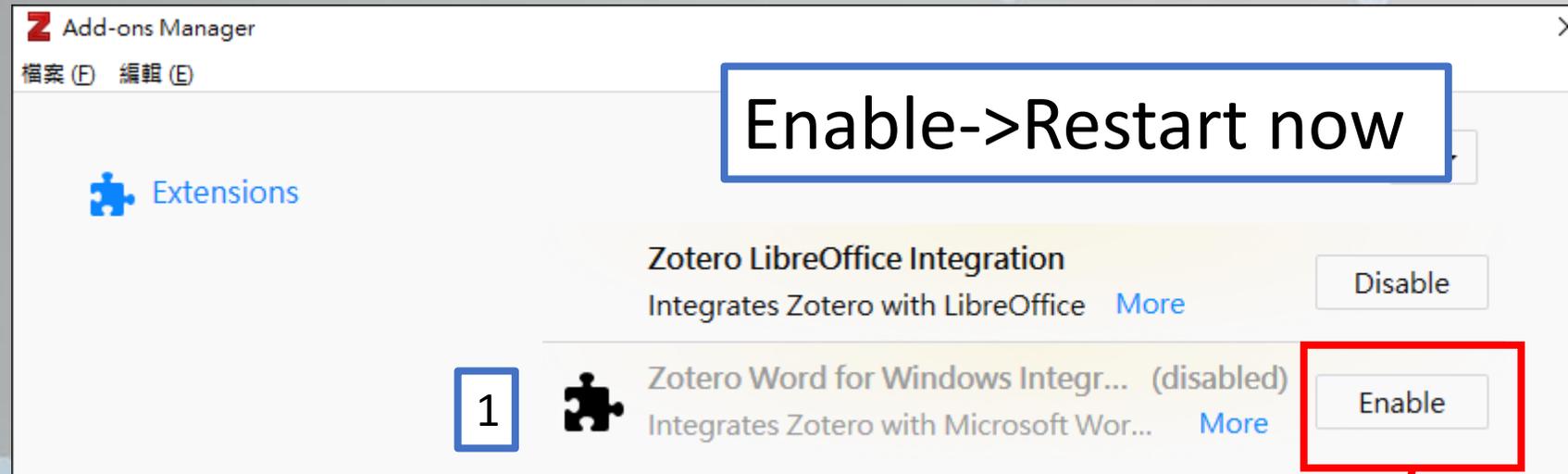


Word參考工具安裝

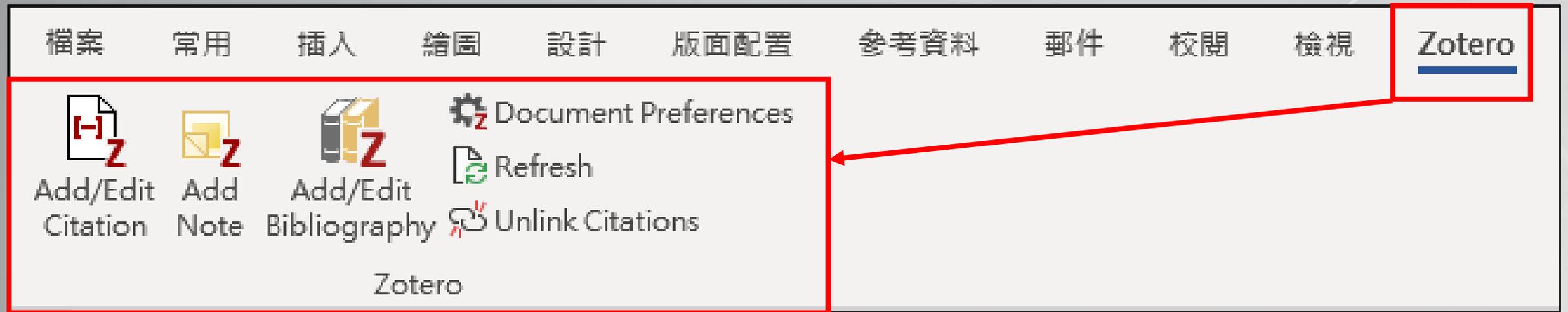
word 參考工具 安裝(1/3)



word 參考工具 安裝(2/3)



Zotero –word 參考工具 安裝(3/3)





書目匯入至word

書目匯入至word(1/5)

檔案 常用 插入 繪圖 設計 版面配置 參考資料 郵件 校閱 檢視 **Zotero** 說明 EndNote

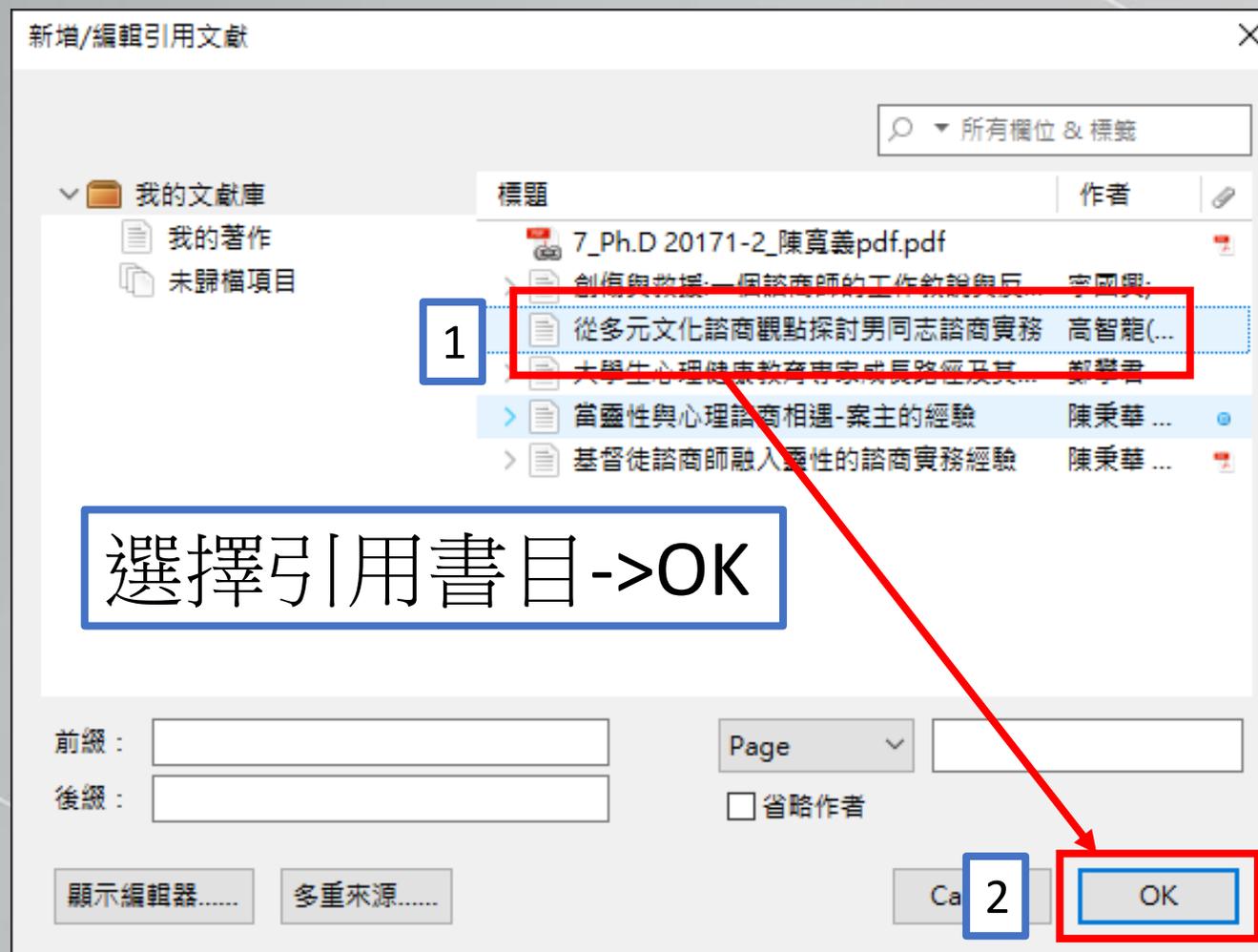
Add/Edit Citation **2** Add/Edit Bibliography Refresh Unlink Citations Document Preferences Zotero

3

1 Zotero->選擇引用段落->Add/Edit Citation->傳統的外觀

1997年香港主權移交後，「過渡期」並未結束，反而在中、港實際且緊密的接觸過程中產生適應不良及磨合創傷，延續了「過渡」狀態。九七前香港小說主要表現對於城市前景悲觀的抑鬱氛圍；九七後，一些香港作家採取不同敘事策略反映香港主體性遭受侵蝕的現實情況。話語的虛偽及收編。本文聚焦探討「非常態」敘事裡身體書寫如何作為立足本土立場對抗宏大敘述的姿態。小說中被迫淪為殘缺、非健康完整狀態的「不完整的個體」遍視整個香港社會景況，對當權者及全體港人敲響警鐘。這些作品作為香港敘事裡建構香港（人）主體性的其中一脈，顯示九七後香港文學內涵抗拒簡單的收編工程，使香港文學在「回歸後」仍保有精神的獨立性，對香港文學此後發展深具重要意義。◀

書目匯入至word(2/5)



書目匯入至word-列註腳(3/5)

1997年香港主權移交後，「過渡期」並未結束，反而在中、港實際且緊密的接觸過程中產生適應不良及磨合創傷，延續了「過渡」狀態。九七前香港小說主要表現對於城市前景悲觀的抑鬱氛圍；九七後，一些香港作家採取不同敘事策略反映香港主體性遭受侵蝕的現實情況¹，¹善的虛偽及收編。本文聚焦探討「非常態」敘事裡身體書寫如何作為立足本土立場對抗宏大敘述的姿態²，²說中被迫淪為殘缺、非健康完整狀態的「不完整個體」逼視整個香港社會景況，對當權者及全體港人敲響警鐘。這些作品作為香港敘事裡建構香港（人）主體性的其中一脈，顯示九七後香港文學內涵抗拒簡單的收編工程³，³港文學在「回歸後」仍保有精神的獨立性，對香港文學此後發展深具重要意義。←

¹ Willem H.Oliver, "The Bible in the Fourth Industrial Revolution: 'What's in It for Me?,'" *HTS Theologiese Studies / Theological Studies* 76, no. 4 (2020), <https://doi.org/10.4102/hts.v76i4.6020>.←

² “耶穌基督是普世合一的唯一根基 Barmherzigkeit Und Gerechtigkeit,” no. 43 (2016): 89 - 95.←

³ Shaping Chinese Christian, “政教張力下的堅忍,” 2020.←

書目匯入至word-列參考文獻清單(4/5)



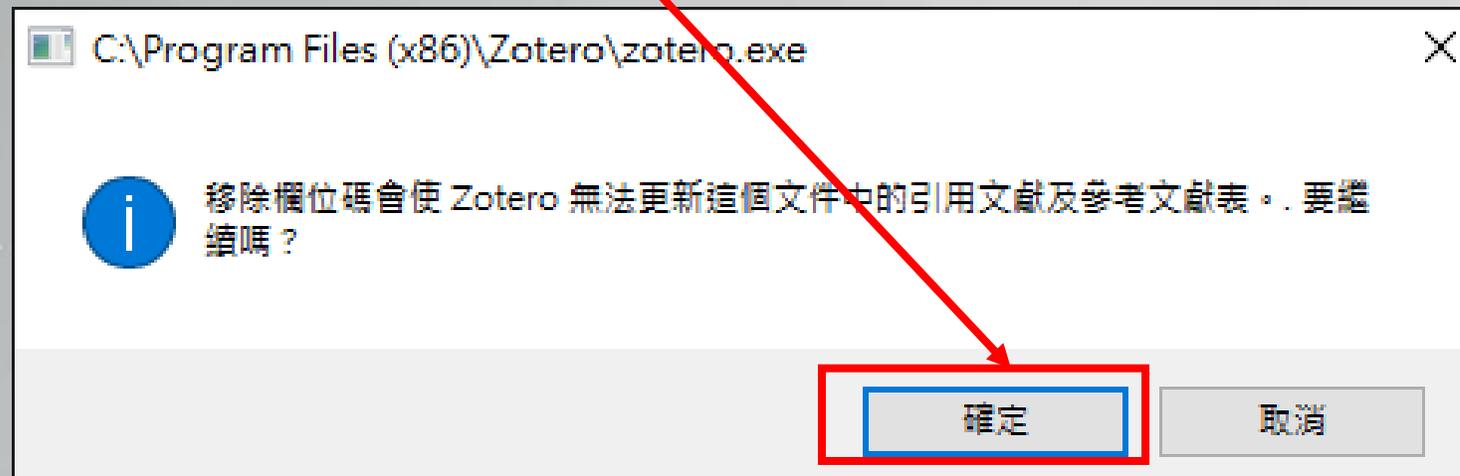
Christian, Shaping Chinese. “政教張力下的堅忍,” 2020.↵

Oliver, Willem H. “The Bible in the Fourth Industrial Revolution: ‘What’s in It for Me?’” *HTS Teologiese Studies / Theological Studies* 76, no. 4 (2020).

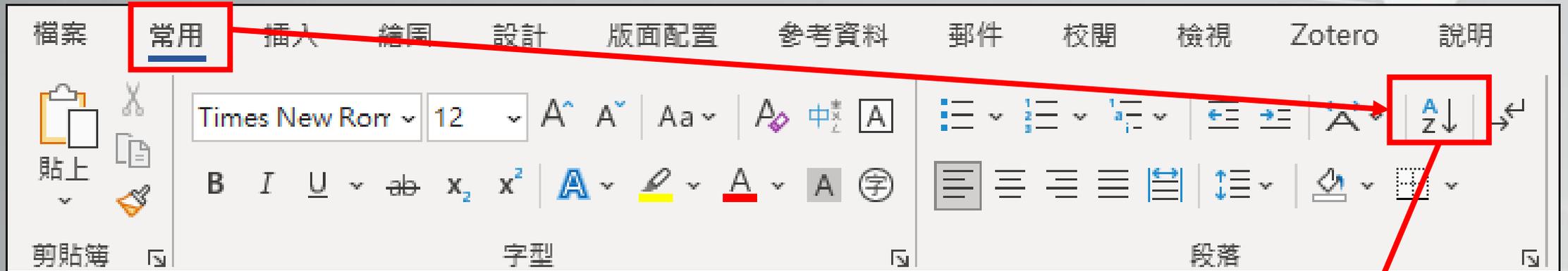
<https://doi.org/10.4102/hts.v76i4.6020>.↵

“耶穌基督是普世合一的唯一根基 Barmherzigkeit Und Gerechtigkeit,” no. 43 (2016): 89–95.↵

書目匯入至word-移除變數(5/5)



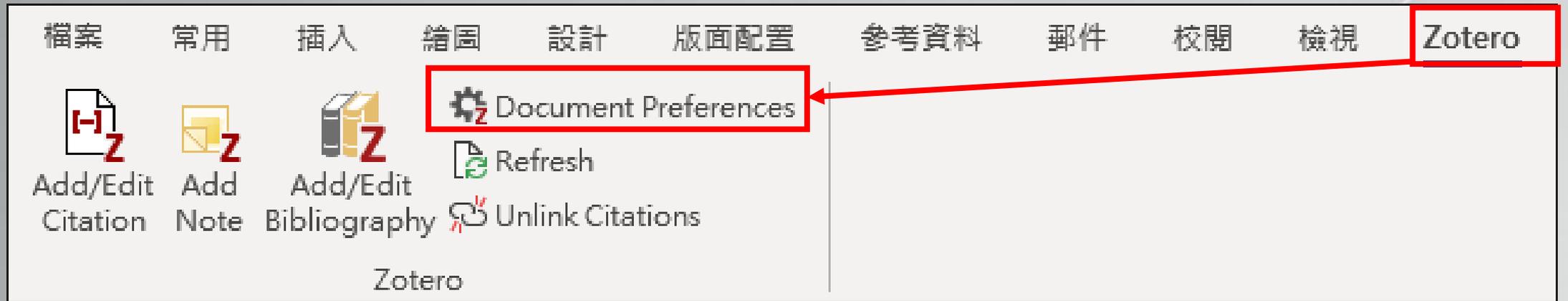
排序中文參考文獻



寧國興：「創傷與救援：一個諮商師的工作敘說與反思」．生命敘說與心理傳記學 3 (2015 年 2 月): 147-70. <https://doi.org/10.6512/lnp.2015.03.07>.←

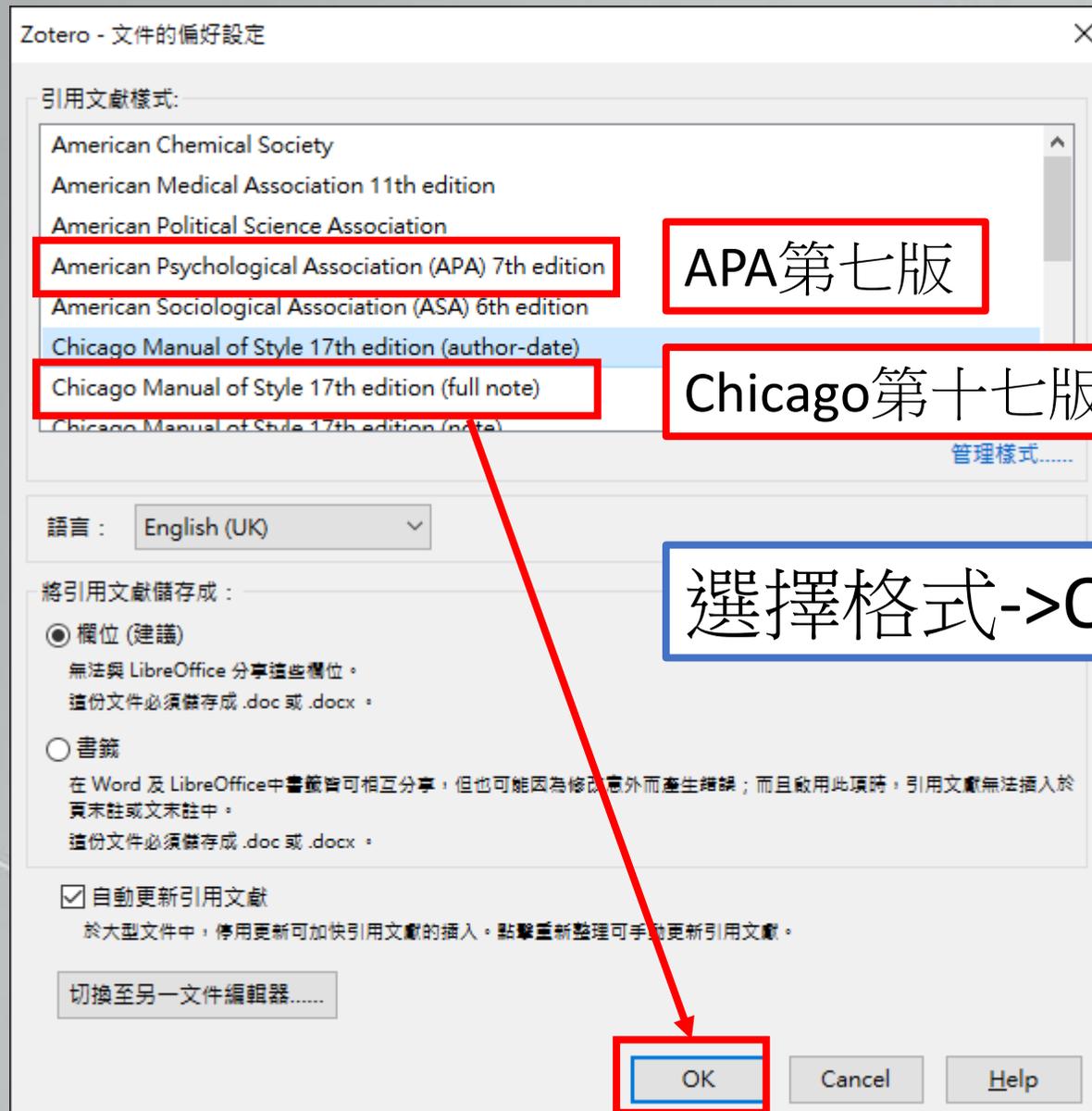
高智龍(Chih-Lung Kao)及賴念華(Nien-Hwa Lai)．「從多元文化諮商觀點探討男同志諮商實務」．中華輔導與諮商學報, 期 46 (2016 年): 31-62.←

選擇書目匯出格式 (1/2)



Zotero->Document Preference

選擇書目匯出格式(2/2)



調整書目匯出格式

查詢書目匯出格式-APA(1/2)

Find and edit **CSL** citation styles

chicago|

Search for the name of a style, the title of a Journal, or search by example.

<http://editor.citationstyles.org>

查詢書目匯出格式(2/2)

American Psychological Association 7th edition

INLINE CITATION (Mares, 2001)

BIBLIOGRAPHY Mares, I. (2001). Firms and the welfare state: policy matter to employers? In P. A. Hall & D. S. ...
capitalism. The institutional foundations of con
Oxford University Press.

Install

Edit

View style

APA第七版

chicago

Search

Search for the name of a style, or the title of a Journal.

Displaying 20 results:

Chicago Manual of Style 17th edition (author-date)

POPULAR

INLINE CITATION (Campbell and Pedersen 2007)

BIBLIOGRAPHY Campbell, John L., and Ove K. Pedersen. 2007. "The Varieties of Capitalism and Hybrid Success." *Comparative Political Studies* 40 (3): 307-32.
<https://doi.org/10.1177/0010414006286542>.

Install

Edit

View style

Chicago Manual of Style 17th edition (full note)

POPULAR

INLINE CITATION John L. Campbell and Ove K. Pedersen, "The Varieties of Capitalism and Hybrid Success," *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307-32,
<https://doi.org/10.1177/0010414006286542>.

BIBLIOGRAPHY Campbell, John L., and Ove K. Pedersen. "The Varieties of Capitalism and Hybrid Success." *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307-32.
<https://doi.org/10.1177/0010414006286542>.

Install

Edit

View style

Chicago Manual of Style 17th edition (note)

POPULAR

Chicago(full note)第十七版

Install

Edit

View style

修改書目匯出格式(1/4)

EXAMPLE CITATIONS

Isabela Mares, "Firms and the Welfare State: When, Why, and How Does Social Policy Matter to Employers?," in *Varieties of Capitalism. The Institutional Foundations of Comparative Advantage*, ed. Peter A. Hall and David Soskice (New York: Oxford University Press, 2001), 184–213.

Stephen Hawking, "Properties of Expanding Universes" (Doctoral thesis, University of Cambridge, 1966), <https://doi.org/10.17863/CAM.11283>.

註腳

EXAMPLE BIBLIOGRAPHY

Hawking, Stephen. "Properties of Expanding Universes." Doctoral thesis, University of Cambridge, 1966. <https://doi.org/10.17863/CAM.11283>.

Mares, Isabela. "Firms and the Welfare State: When, Why, and How Does Social Policy Matter to Employers?" In *Varieties of Capitalism. The Institutional Foundations of Comparative Advantage*, edited by Peter A. Hall and David Soskice, 184–213. New York: Oxford University Press, 2001.

參考文獻

編輯書目匯出格式-標題(2/4)

EXAMPLE CITATIONS

John L. Campbell and Ove K. Pedersen **1** *"The Varieties of Capitalism and Hybrid Success,"* *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307–32, <https://doi.org/10.1177/0010414006286542>.

Yo-yo having a modifiable string gap WO2011US30214, issued 2011.

EXAMPLE BIBLIOGRAPHY

Campbell, John L., and Ove K. Pedersen. *"The Varieties of Capitalism and Hybrid Success."* *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307–32. <https://doi.org/10.1177/0010414006286542>.

Layout > Group > title (macro) > Conditional > Else > title (variable)

Type: variable

variable title

form long

2

Text formatting

3

/

SMALL CAPS

x^S

x_S

6677

Strip Punctuation

text-case title

display

Chicago-英文書目->斜體

Chicago-中文書目->引號刪除

編輯書目匯出格式-出版項(4/4)

EXAMPLE CITATIONS

Isabela Mares, "Firms and the Welfare State: When, Why, and How Does Social Policy Matter to Employers?," in *Varieties of Capitalism. The Institutional Foundations of Comparative Advantage*, ed. Peter A. Hall and David Soskice (New York: Oxford University Press, 2001), 184–213.

Stephen Hawking, "Properties of Expanding Universes." Doctoral thesis, University of Cambridge, 1966), <https://doi.org/10.17863/CAM.11283>.

EXAMPLE BIBLIOGRAPHY

Hawking, Stephen. "Properties of Expanding Universes." Doctoral thesis, University of Cambridge, 1966. <https://doi.org/10.17863/CAM.11283>.

Mares, Isabela. "Firms and the Welfare State: When, Why, and How Does Social Policy Matter to Employers?" In *Varieties of Capitalism. The Institutional Foundations of Comparative Advantage*, edited by Peter A. Hall and David Soskice, 184–213. New York: Oxford University Press, 2001.

Text formatting

B *I* U SMALL CAPS x^S x_S

display

Affixes

delimiter

:

prefix

suffix

中文書目：
修改標點符號

儲存修改後的書目匯出格式(1/3)

The image shows a screenshot of the citation styles editor interface. The top navigation bar includes 'About', 'Search by name', and 'Search by example'. A dropdown menu labeled 'Style' is open, showing options: 'New Style', 'Load Style', and 'Save Style'. A red box highlights the 'Save Style' option, with a blue box labeled '2' next to it. A red arrow points from 'Save Style' to a dialog box. The dialog box has a title bar 'editor.citationstyles.org 顯示' and contains the following text: 'The style title matches one that already exists. You should change it to avoid problems using this style in your reference manager. Do you want to save anyway?'. At the bottom of the dialog are two buttons: '確定' (OK) and '取消' (Cancel). A blue box labeled '3' is next to the '確定' button, and a red arrow points from the 'Save Style' option to this button.

Style->Save Style->確定

儲存書目匯出格式(2/3)

editor.citationstyles.org 顯示

Change style ID and "self" link to the following?

<http://www.zotero.org/styles/chicago-manual-of-style-17th-edition>

(the CSL styles repository convention)

確定

取消

儲存書目匯出格式(3/3)

The screenshot shows a 'Save CSL Style' dialog box with an orange header and a close button. Below the header, there is a text instruction: 'Click the "Download Style" button below to download your style.' A red box highlights the 'Download Style' button, and a blue box with the number '2' is next to it. Below this is a section titled 'Style installation instructions' with a dropdown menu. The 'Mendeley' option is expanded, and the 'Zotero' option is highlighted with a red box and a blue box with the number '1'. A red arrow points from the 'Zotero' option to the 'Download Style' button. At the bottom, there is a text box with the instruction 'Zotero->Download Style'.

Save CSL Style

Click the "Download Style" button below to download your style.

Download Style 2

Style installation instructions

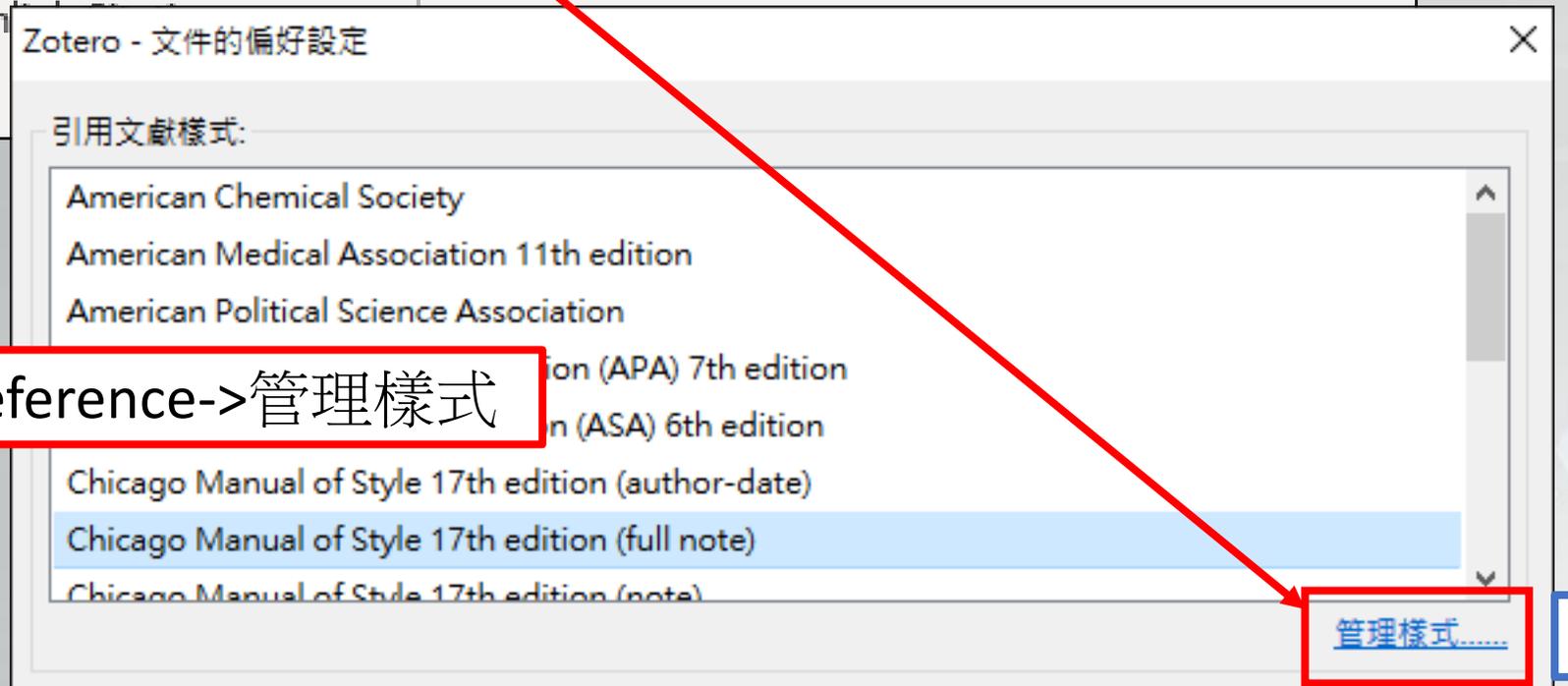
► Mendeley

▼ Zotero 1

Go to "Preferences...", "Zotero->Download Style".

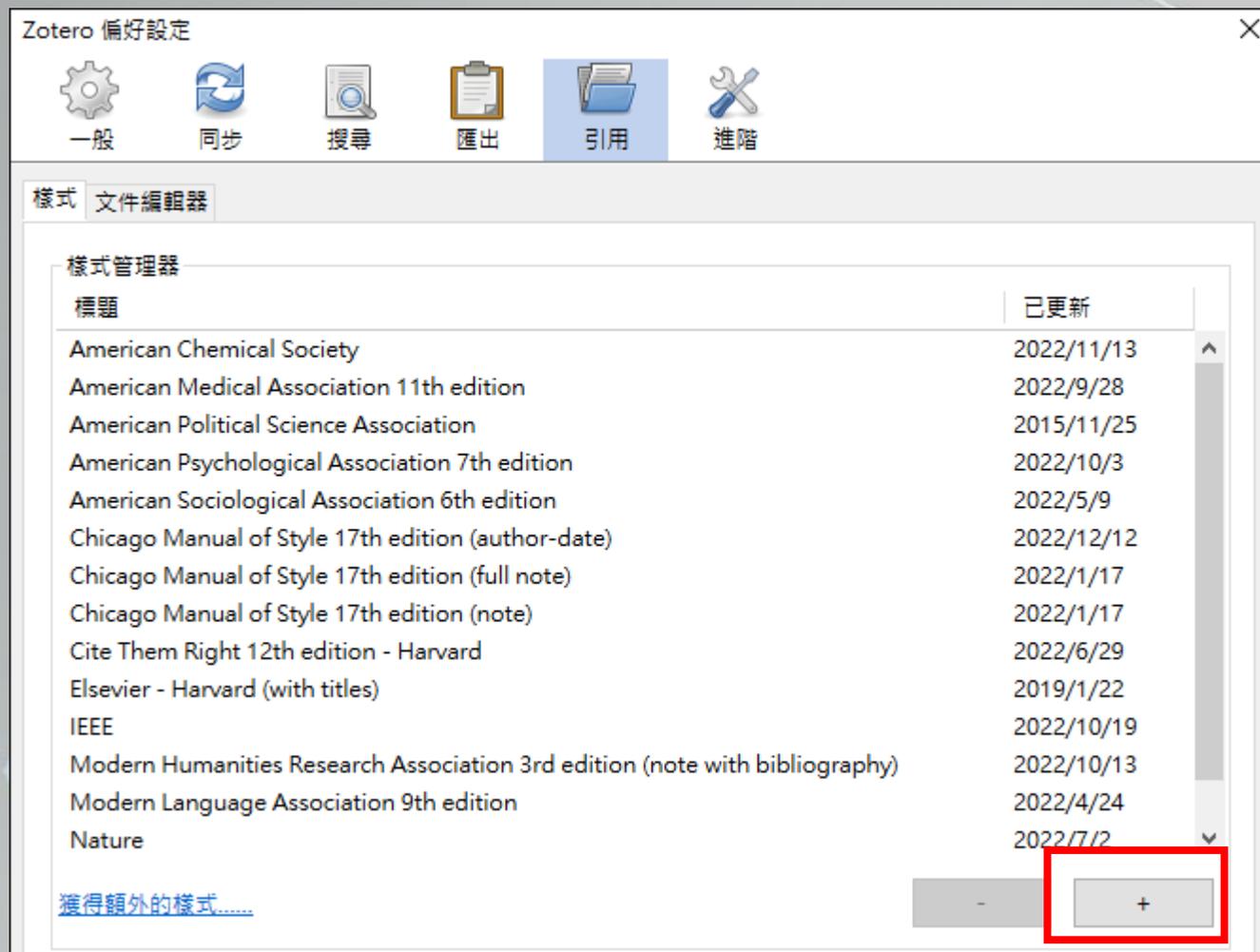
See also the official Zotero website.

新增修改後的書目匯出格式至word (1/5)

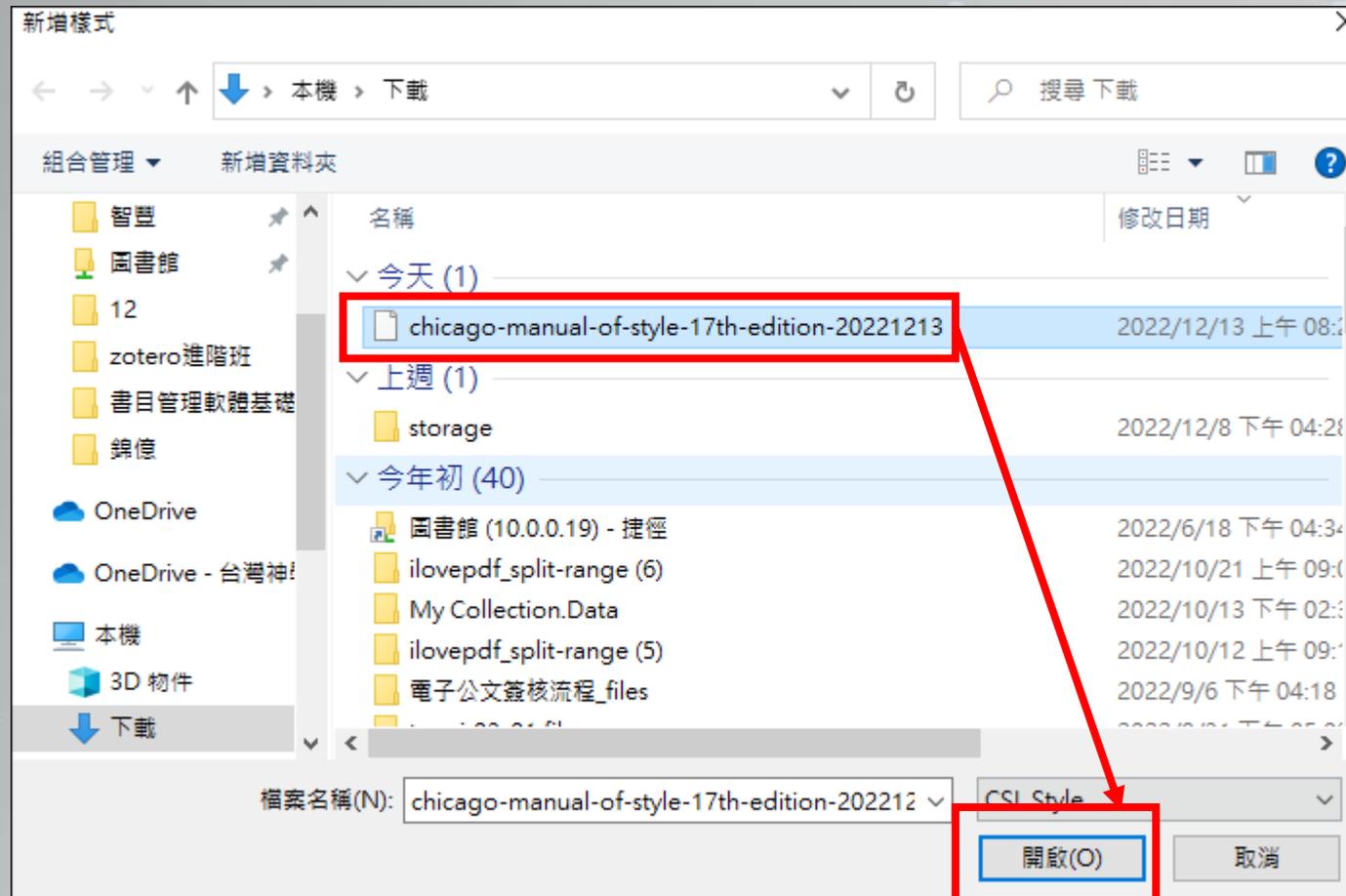


Zotero->Document Preference->管理樣式

新增修改後的書目匯出格式至word(2/5)



新增修改後的書目匯出格式至word(3/5)



新增台神書目匯出格式至word(4/5)

Zotero 偏好設定

一般 同步 搜尋 匯出 引用 進階

Chicago Manual of Style 17th edition (full note)	2022/1/17
Chicago Manual of Style 17th edition (full note)	2022/12/13
American Medical Association 11th edition	2022/9/28
American Political Science Association	2015/11/25
American Psychological Association 7th edition	2022/10/3
American Sociological Association 6th edition	2022/5/9
Chicago Manual of Style 17th edition (author-date)	2022/12/12
Chicago Manual of Style 17th edition (full note)	2022/1/17
Chicago Manual of Style 17th edition (full note)	2022/12/13
Chicago Manual of Style 17th edition (note)	2022/1/17
Cite Them Right 12th edition - Harvard	2022/6/29
Elsevier - Harvard (with titles)	2019/1/22
IEEE	2022/10/19
Modern Humanities Research Association 3rd edition (note with bibliogr...	2022/10/13
Modern Language Association 9th edition	2022/4/24

獲得額外的樣式.....

引用文獻選項

包括參考文獻中論文章的 URL
若停用此選項，在引用期刊、雜誌、報紙文章時，只在沒有指定文章的頁數範圍時，Zotero 才包含 URL。

工具

樣式編輯器 樣式預覽

OK Cancel Help

Chicago Manual of Style 17th edition (full note)	2022/1/17
Chicago Manual of Style 17th edition (full note)	2022/12/13

新增台神書目匯出格式至word(5/5)

Ngewa, Samuel. *1 & 2 Timothy and Titus*. Africa Bible Commentary Series. Grand Rapids, Mich: Zondervan/HippoBooks, 2009.↵



常見問題



Q1：我已有使用Mendeley或其他的書目管理軟體，如何將書目合併到Zotero管理？

Endnote web-書目匯出

我的參考文獻 收集 **1** 設定格式 比對 選項 下載

書目 Cite While You Write™ 外掛程式 設定文 **2** 式 匯出參考文獻

匯出參考文獻

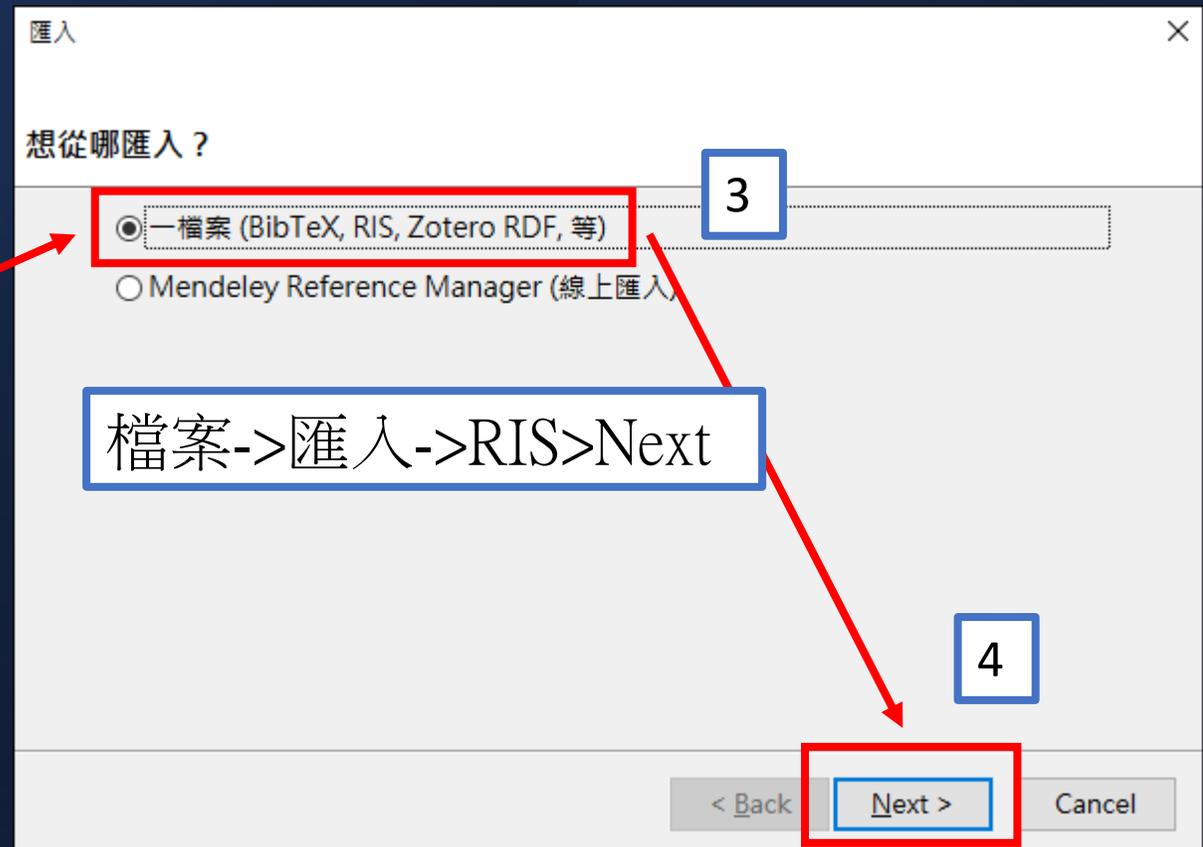
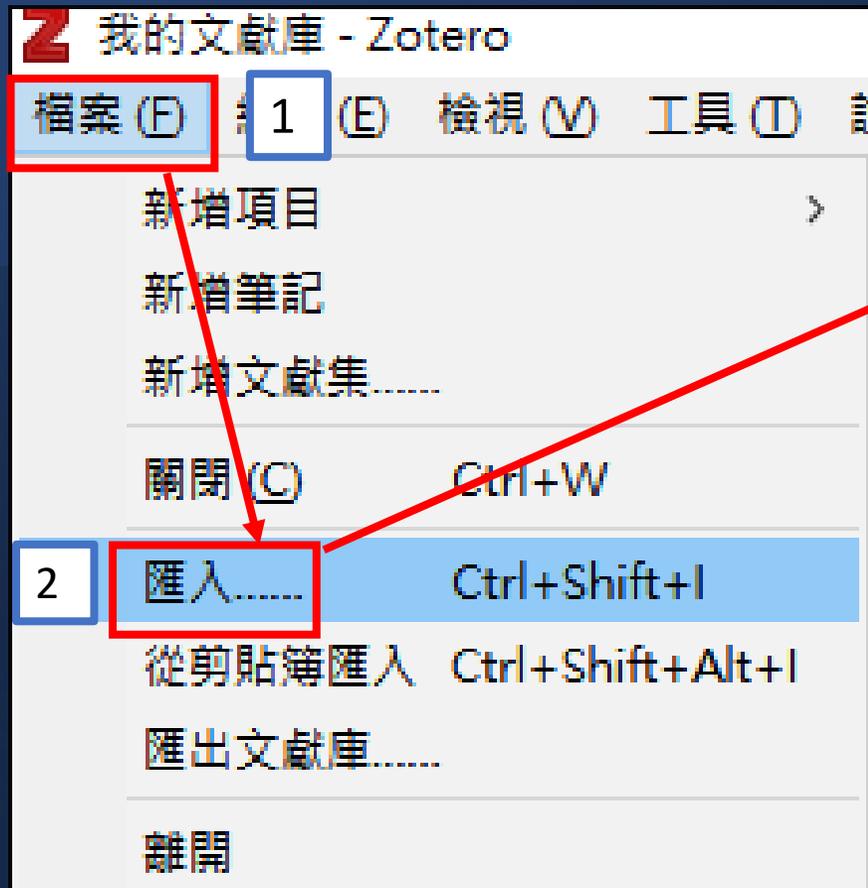
設定格式->匯出參考文獻->RIS->儲存

參考文獻： - 萬方

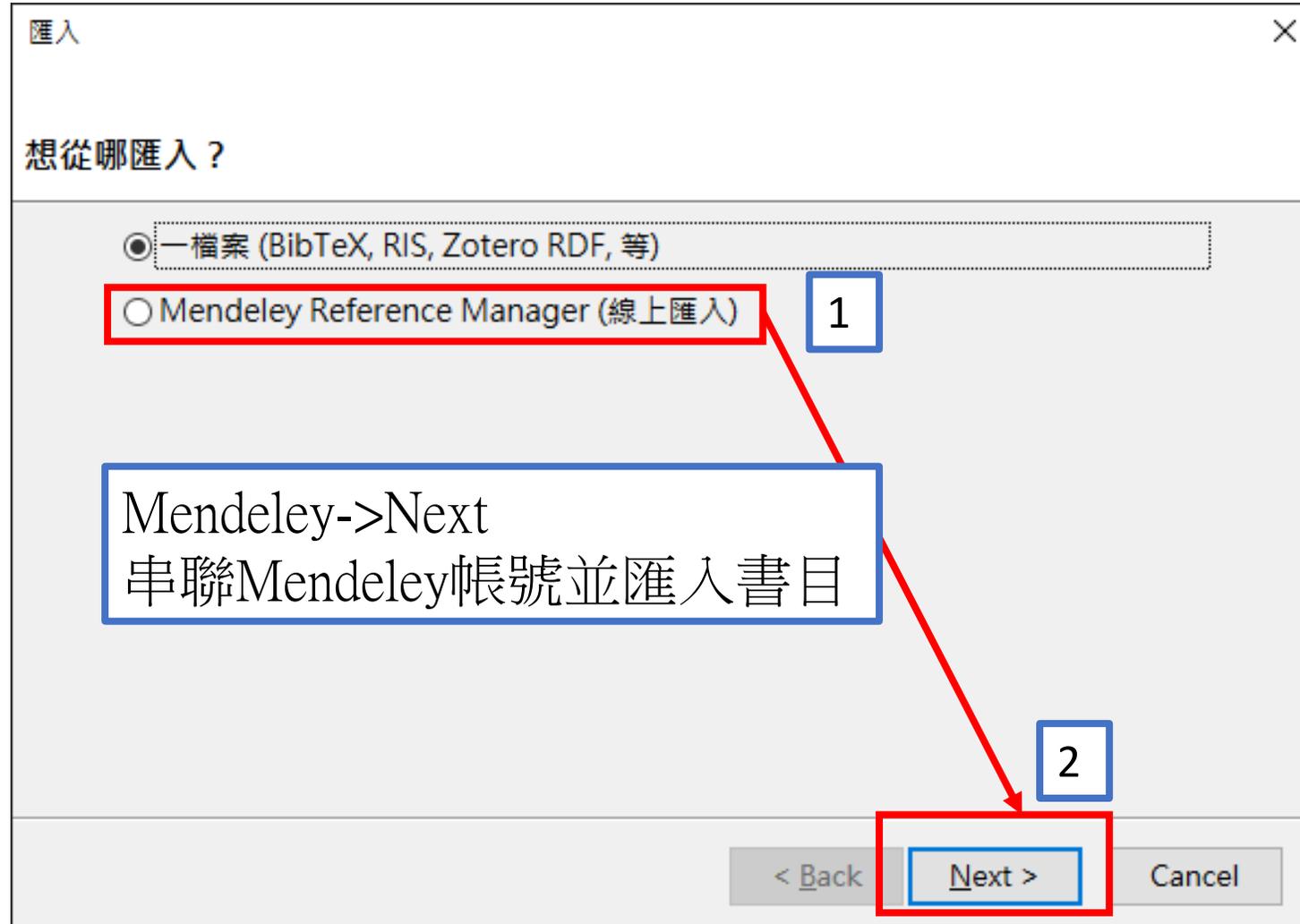
匯出樣式： 選取... 選取... BibTeX Export **3** EndNote Export RefMan (RIS) Export

預覽和列印

Endnote web書目檔匯入Zotero



Mendeley 書目匯入Zotero



Q2：若匯入文獻重複，
可否刪除？

將重複的書目合併

重覆的項目 - Zotero

檔案 (F) 編輯 (E) 檢視 (V) 工具 (T) 說明 (H)

我的文獻庫

- 匯入的 2022/12/13 上午9:33:02
- exportlist (3)
- 我的著作
- 重覆的項目**
- 未歸檔項目
- 垃圾

標題

標題	作者
創傷與救援：一個諮商師的工作敘說與反思	蕭國興
創傷與救援：一個諮商師的工作敘說與反思	蕭國興

合併 2 項目

選擇要做為主項目的項目版本：

- 2022/12/12 下午4:03:04
- 2022/12/12 下午4:08:58

選擇一個須從有其他版本進行保護的欄位區域：

類型 期刊文章

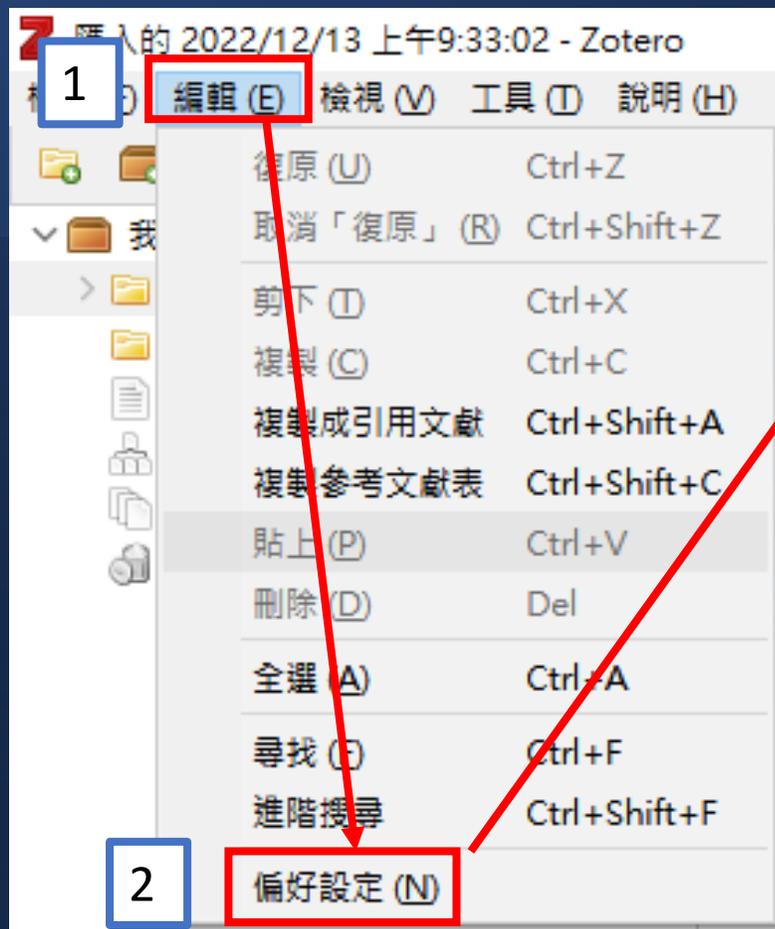
標題 創傷與救援：一個諮商師的工作敘說與反思

作者 蕭國興

重覆的項目->選擇書目->合併2項目

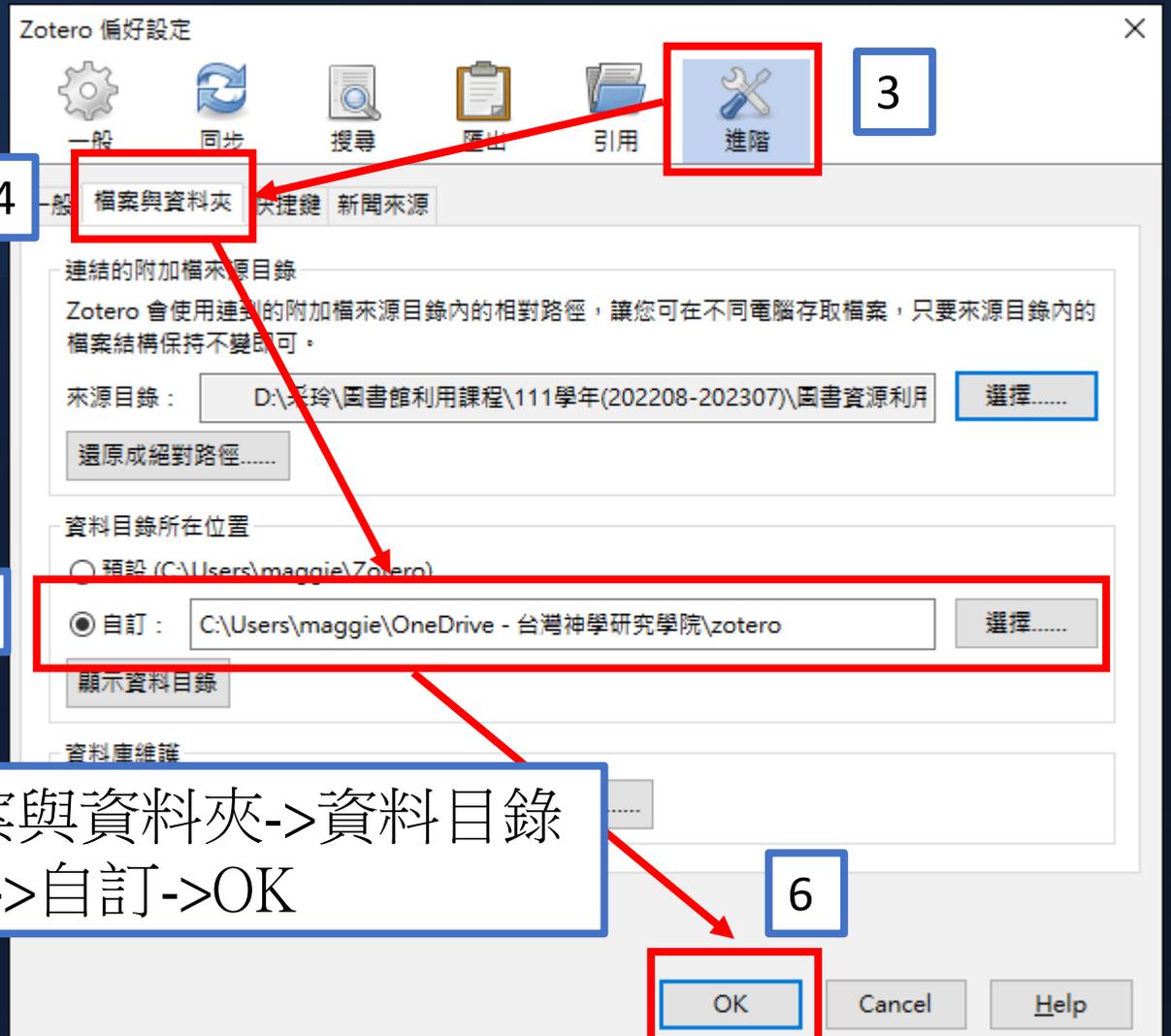
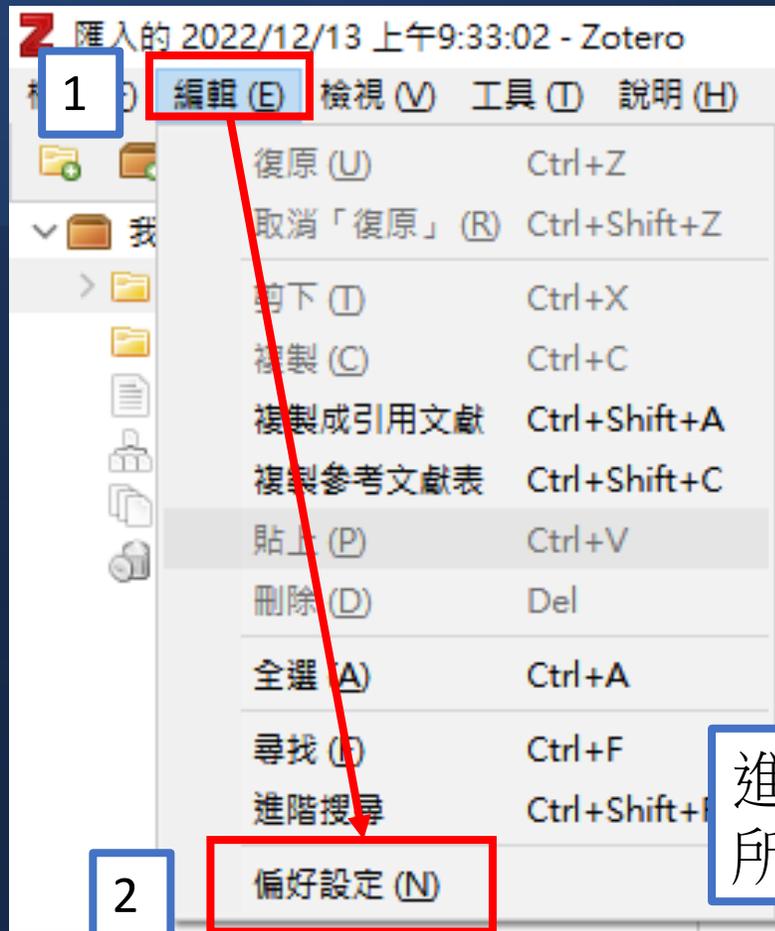
Q3：若Zotero空間不足，
有何解決方式？

網路版僅同步書目



編輯->偏好設定->檔案同步>預設不勾選

設定附加檔在雲端資料夾



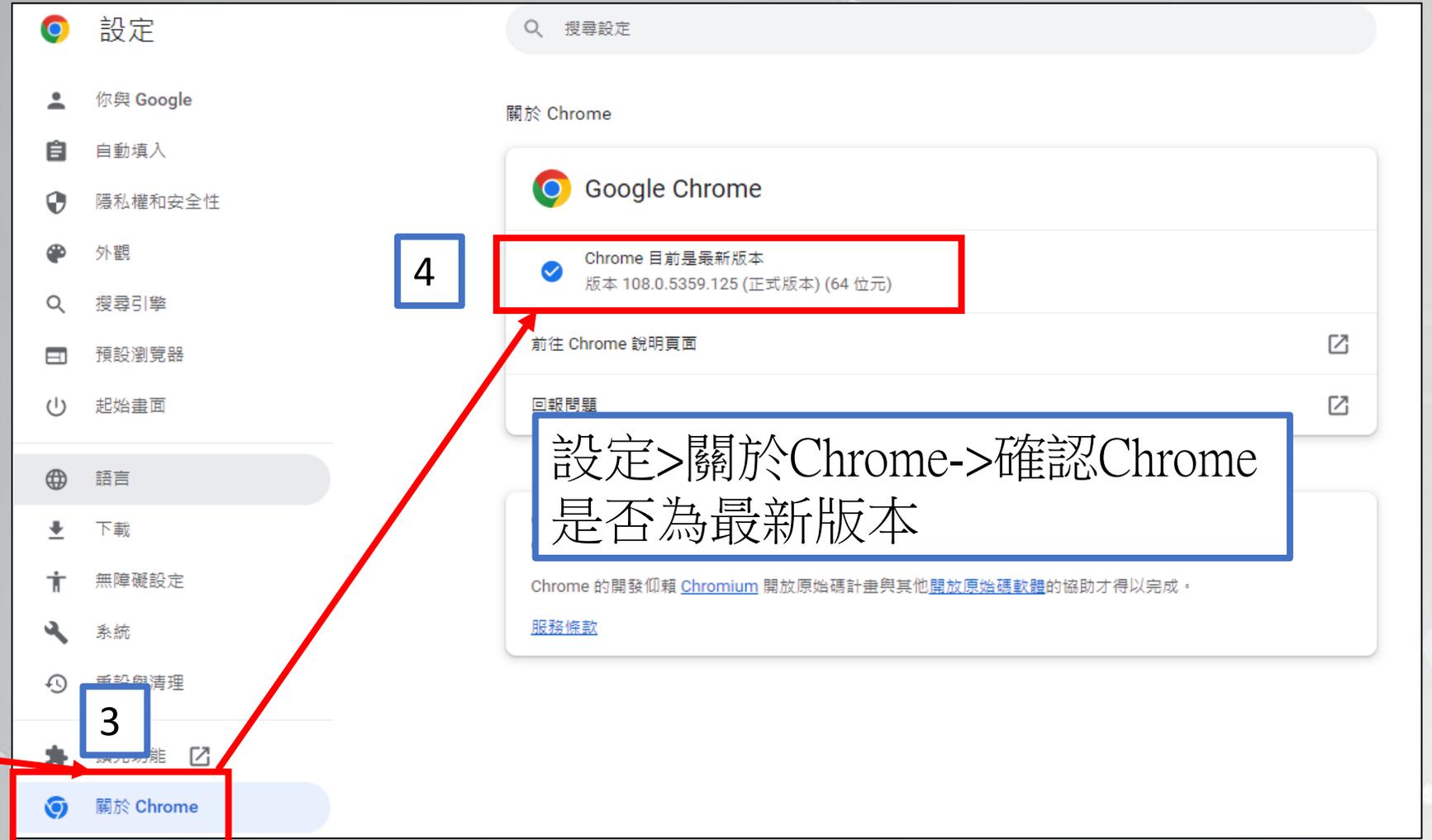
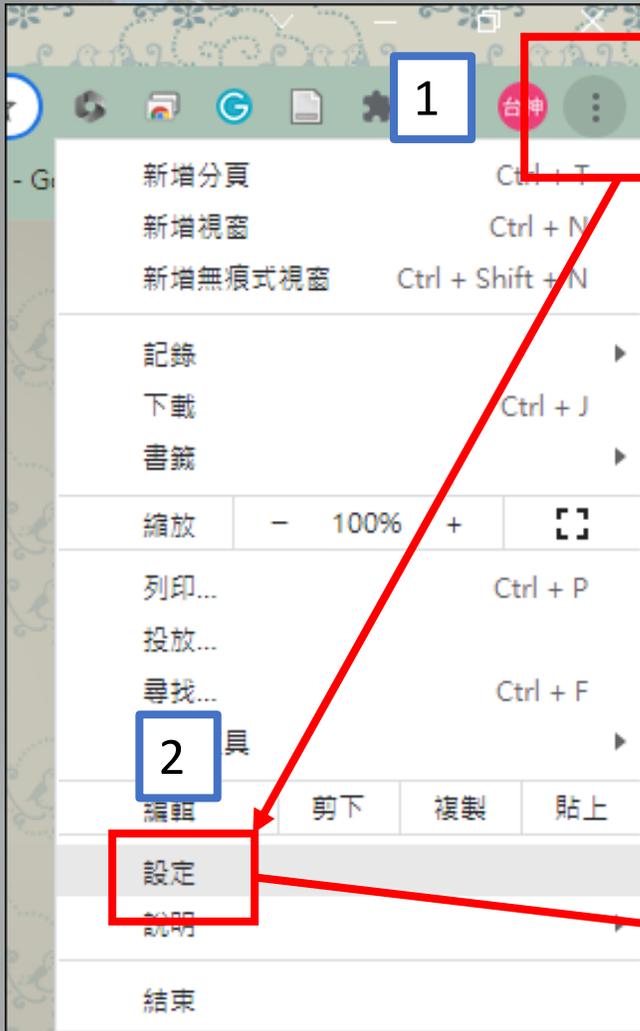
進階>檔案與資料夾->資料目錄
所在位置->自訂->OK

Q4：無法使用Zotero的擴充功能，要怎麼辦？

確認瀏覽器版本
為最新版，並重
新啟動瀏覽器

重新安裝擴充功
能

確認瀏覽器版本



重新安裝擴充功能



Zotero Connector

Save to Zotero from your browser

[Install Chrome Connector](#)

Zotero Connectors automatically sense content as you browse the web and allow you to save it to Zotero with a single click.

[Zotero Connectors for other browsers](#)

