

# Mendeley 書目管理軟體進階班

---

圖書館 吳采玲

2022/05/20

# 課程內容

社群共享書目



書目匯入至word



調整書目匯出格式



常見問題



# 社群共享書目

# 建立新社群



# 加入單一社群成員(桌面版)

Invite people to the group

library@tgst.edu.tw

共享書目成員

Skip

Send invites

# 加入社群成員(網路版)

The screenshot displays a web interface with two group cards and a user menu. The first card, titled "分組報告" (Group Report), is owned by "Owner" and has 1/25 members. It was created at 下午3:04 and features an "Invite members" button. The second card, titled "論文討論" (Paper Discussion), is also owned by "Owner" and has 1/25 members, created at 下午3:00, with an "Invite members" button. On the right, a user menu for "Maggie 吳" is open, showing options: "Preferences", "Settings", "Privacy Center", "Get Support", "Give Feedback", and "Sign Out". A red arrow points from the "Preferences" option to the "Invite members" button on the first group card.

分組報告 Owner 1 / 25  
Created 下午3:04  
Invite members

論文討論 Owner 1 / 25  
Created 下午3:00  
Invite members

Maggie 吳  
Preferences  
Settings  
Privacy Center  
Get Support  
Give Feedback  
Sign Out

# 加入社群成員(網路版)

## INVITE MEMBERS TO

分組報告

Owner

 1 / 25

Created 下午3:04

## Email addresses

*Email address*

*Email address*



*Enter each email address on a separate line*

24/24 invites left

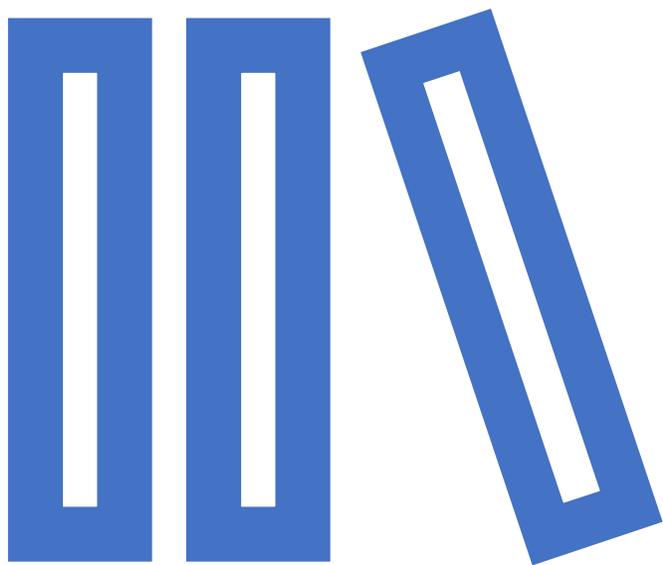
# 書目共享

The image shows a screenshot of the Endnote software interface. On the left, a sidebar contains a folder tree with 'Endnote', '常用書目', '課程', '論文', and '資料庫'. Below this is an 'External Library' section with a 'Groups' sub-section where '分組報告' is highlighted with a red box. A red arrow points from this box to the '分組報告' window. The main window is titled 'All Documents' and contains a table of documents. A red box highlights two rows in this table: 'Bevans, Stephen B' (2019) and 'Th, Theology; Bowlin, John R' (2021). The '分組報告' window shows a similar table with the same two rows, but in reverse order: 'Th, Theology; Bowlin, John R' (2021) is at the top, and 'Bevans, Stephen B' (2019) is at the bottom.

★	●	📄	Authors	Title	Year	Published In	Added
☆	●		Bevans, Stephen B	Pope Francis's Missiology of Attraction	2019	International Bulletin of Mission Research	8:46上午
☆	●	📄	Th, Theology; Bowlin, John R	台灣神學研究學院 神學碩士論文	2021		8:46上午
☆	●	📄		2019 第二屆 基督教靈性諮商研討會議程 (第四屆 基督教靈性關顧與協談研討會議程) 主題: 靈性的意義、功能及提升之道	2019		五月 17
☆	●	📄	Speech, Keynote	2017 第一屆 基督教靈性諮商研討會議程 (	2017		五月 17

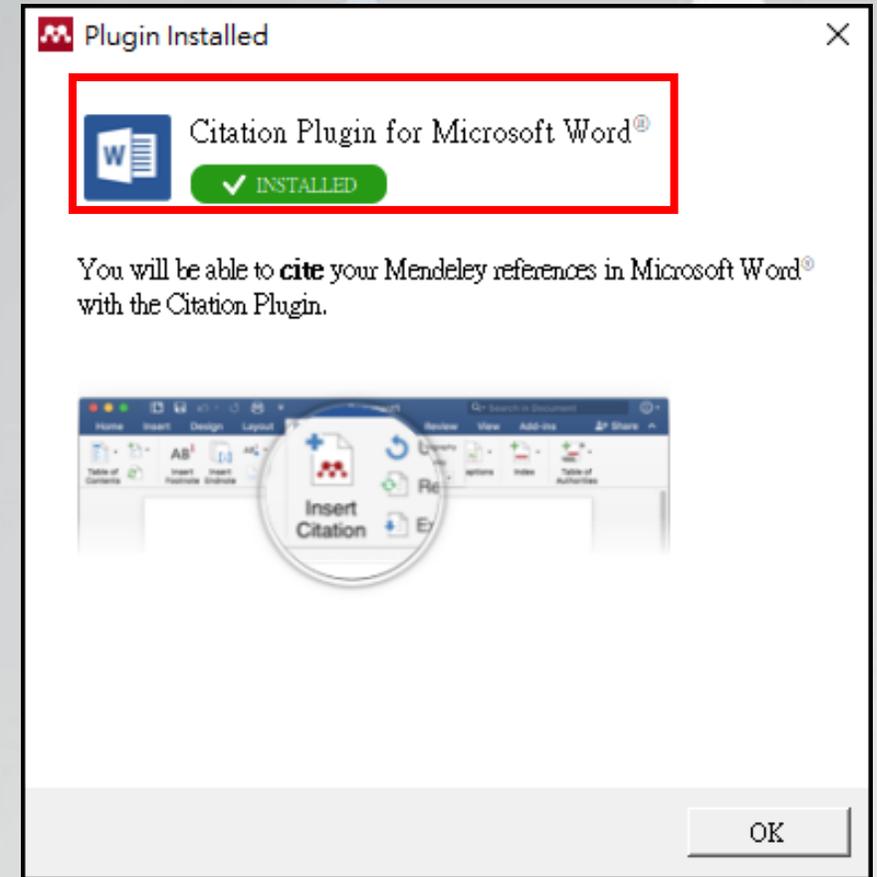
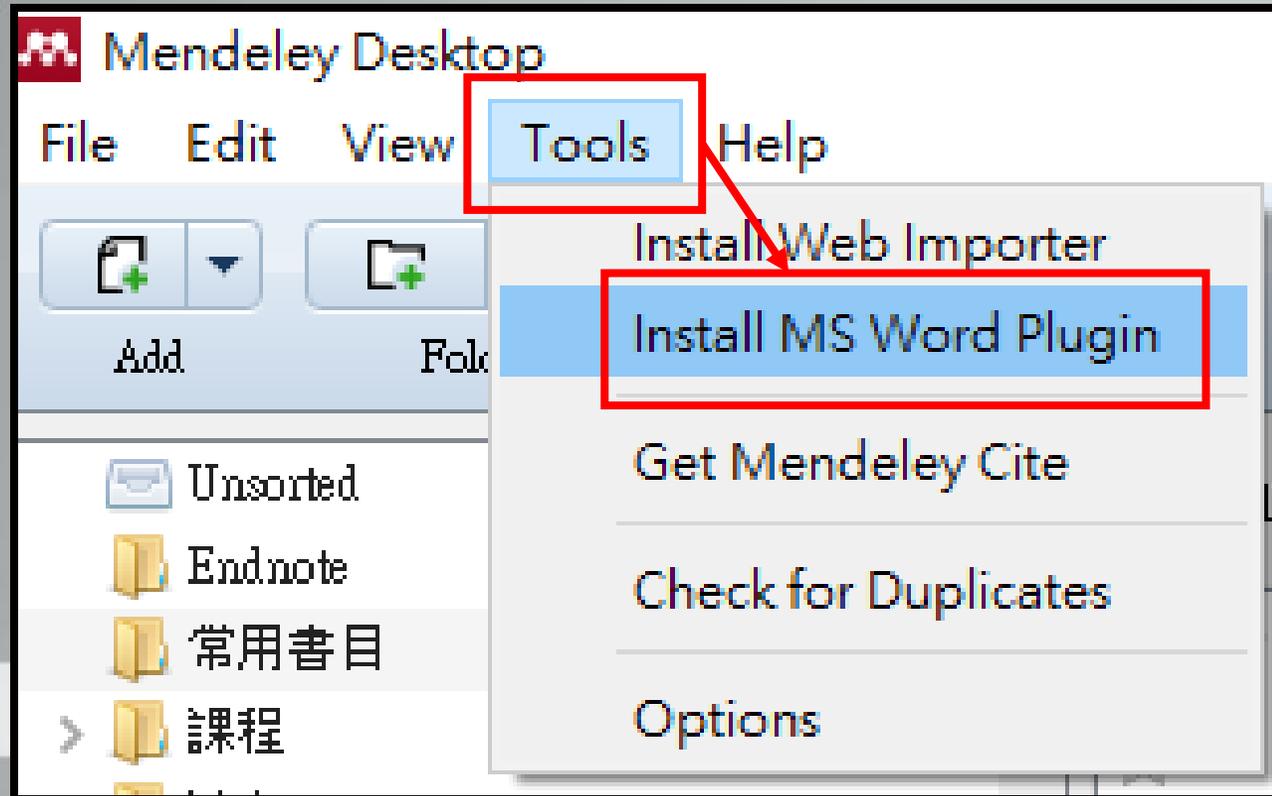
  

★	●	📄	Authors	Title	Year	Pub
☆	●	📄	Th, Theology; Bowlin, John R	台灣神學研究學院 神學碩士論文	2021	
☆	●		Bevans, Stephen B	Pope Francis's Missiology of Attraction	2019	Inte: Bull

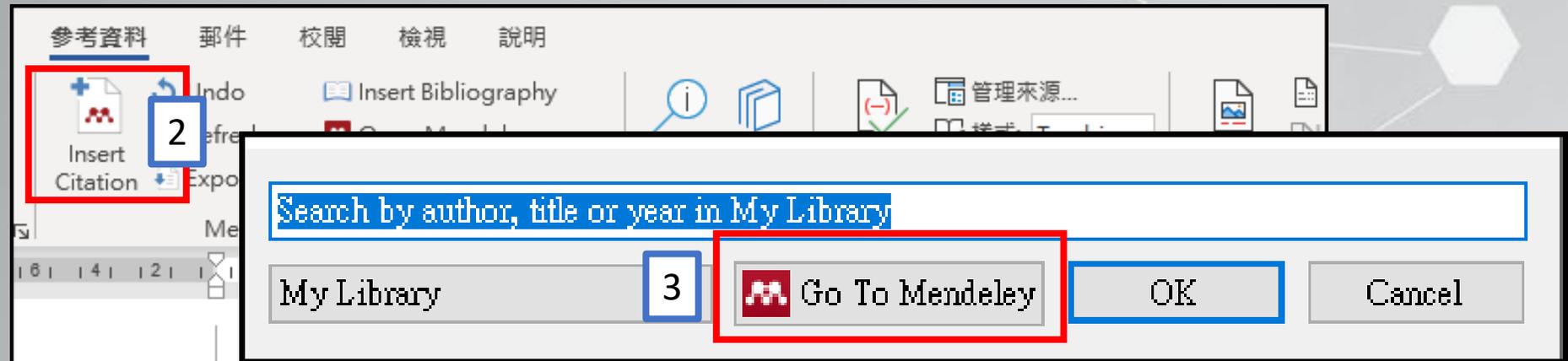


書目匯入至word

# Mendeley –word 參考工具 安裝



# 書目匯入至word(1/6)



- 1 1997 年香港主權移交後，「過渡期」並未結束，反而在中、港實際且緊密的接觸過程中產生適應不良及磨合創傷，延續了「過渡」狀態。九七前香港小說主要表現對於城市前景悲觀的抑鬱氛圍；九七後，一些香港作家採取不同敘事策略反映香港主體性遭受侵蝕的現實情況。話語的虛偽及收編。本文聚焦探討「非常態」敘事裡身體書寫如何作為立足本土立場對抗宏大敘述的姿態。小說中被迫淪為殘缺、非健康完整狀態的「不完整的個體」逼視整個香港社會景況，對當權者及全體港人敲響警鐘。這些作品作為香港敘事裡建構香港（人）主體性的其中一脈，顯示九七後香港文學內涵抗拒簡單的收編工程，使香港文學在「回歸後」仍保有精神的獨立性，對香港文學此後發展深具重要意義。←

# 書目匯入至word(2/6)

The screenshot shows the EndNote software interface. The top toolbar contains buttons for 'Add', 'Folders', 'Sync', 'Cite', 'Cancel', and 'Help'. The 'Cite' button is highlighted with a red box, and a blue box with the number '5' is placed next to it. The main window displays a list of documents under the 'All Documents' tab. The list has columns for 'Authors', 'Title', 'Year', and 'Pub'. The document entry for 'Oliver, Willem H. The bible in the fourth industrial revolution: 'what's in it for me?'' is highlighted with a red box, and a blue box with the number '4' is placed next to it.

★	●	📄	Authors	Title	Year	Pub
☆	●	📄	Lin, Tsai-yun	金牛犢的身分與錯誤的敬拜 The Identity of the Golden Calf and Wrong Worship in	2017	
☆	●	📄	Response, A; Tsai, Anne	"In Jesus ' Name We Pray"	2017	
☆	●	📄		編者的話		
☆	●	📄	Chen, Mei-ling	1895 年至 1940 年 臺灣南部教會的女子神學教育初探 A Study of Female Theological Education of South Taiwan	2017	
☆	●			(29) The Body (Trailer) - YouTube		
☆	●		杨家禹	从神圣到世俗——《出埃及记》的影视改编	2020	视
☆	●		Oliver, Willem H.	The bible in the fourth industrial revolution: 'what's in it for me?'	2020	H St
☆	●		Naghavi, Mohsen; Wang, Haidong; Lozano, Rafael; D...	Global, regional, and national age-sex specific all-cause and cause-specific mortality for 240 causes of death, 1990-201...	2015	TI

# 書目匯入至word-插入參考文獻&註腳(3/6)

1997年香港主權移交後，「過渡期」並未結束，反而在中、港實際且緊密的接觸過程中產生適應不良及磨合創傷，延續了「過渡」狀態。九七前香港小說主要表現對於城市前景悲觀的抑鬱氛圍；九七後，一些香港作家採取不同敘事策略反映香港主體性遭受侵蝕的現實情況<sup>1</sup>。話語的虛偽及收編。本文聚焦探討「非常態」敘事裡身體書寫如何作為立足本土立場對抗宏大敘述的姿態。小說中被迫淪為殘缺、非健康完整狀態的「不完整個體」逼視整個香港社會景況，對當權者及全體港人敲響警鐘。這些作品作為香港敘事裡建構香港（人）主體性的其中一脈，顯示九七後香港文學內涵抗拒簡單的收編工程，使香港文學在「回歸後」仍保有精神的獨立性。對香港文學此後發展深具重要意義。←

<sup>1</sup> Willem H.Oliver, "The Bible in the Fourth Industrial Revolution: 'What's in It for Me?,'" *HTS Theologiese Studies / Theological Studies* 76, no. 4 (2020), <https://doi.org/10.4102/hts.v76i4.6020>. ←

# 書目匯入至word-列註腳(4/6)

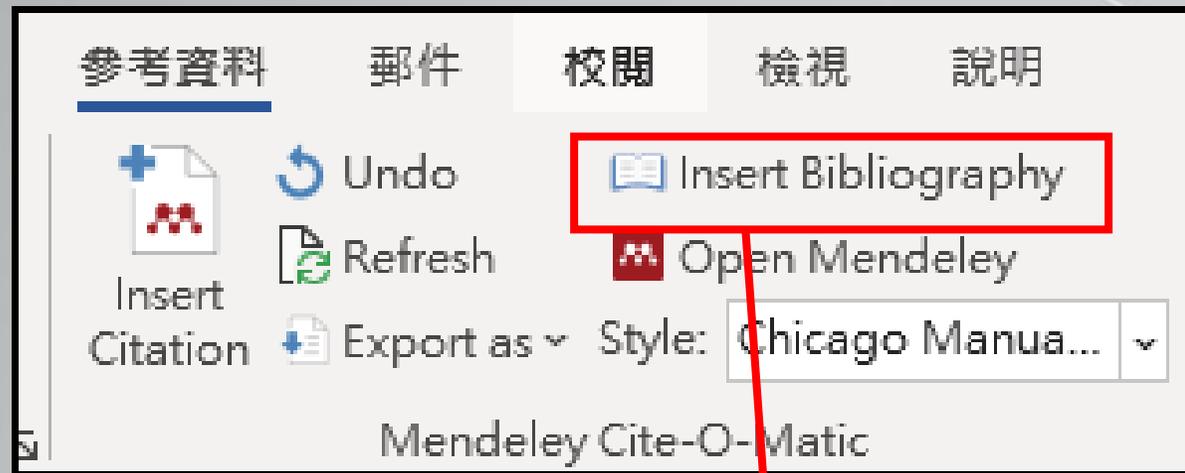
1997年香港主權移交後，「過渡期」並未結束，反而在中、港實際且緊密的接觸過程中產生適應不良及磨合創傷，延續了「過渡」狀態。九七前香港小說主要表現對於城市前景悲觀的抑鬱氛圍；九七後，一些香港作家採取不同敘事策略反映香港主體性遭受侵蝕的現實情況<sup>1</sup>，<sup>1</sup>善的虛偽及收編。本文聚焦探討「非常態」敘事裡身體書寫如何作為立足本土立場對抗宏大敘述的姿態<sup>2</sup>，<sup>2</sup>說中被迫淪為殘缺、非健康完整狀態的「不完整個體」逼視整個香港社會景況，對當權者及全體港人敲響警鐘。這些作品作為香港敘事裡建構香港（人）主體性的其中一脈，顯示九七後香港文學內涵抗拒簡單的收編工程<sup>3</sup>，<sup>3</sup>港文學在「回歸後」仍保有精神的獨立性，對香港文學此後發展深具重要意義。←

<sup>1</sup> Willem H.Oliver, "The Bible in the Fourth Industrial Revolution: 'What's in It for Me?,'" *HTS Theologiese Studies / Theological Studies* 76, no. 4 (2020), <https://doi.org/10.4102/hts.v76i4.6020>.←

<sup>2</sup> “耶穌基督是普世合一的唯一根基 Barmherzigkeit Und Gerechtigkeit,” no. 43 (2016): 89 - 95.←

<sup>3</sup> Shaping Chinese Christian, “政教張力下的堅忍,” 2020.←

# 書目匯入至word-列參考文獻清單(5/6)



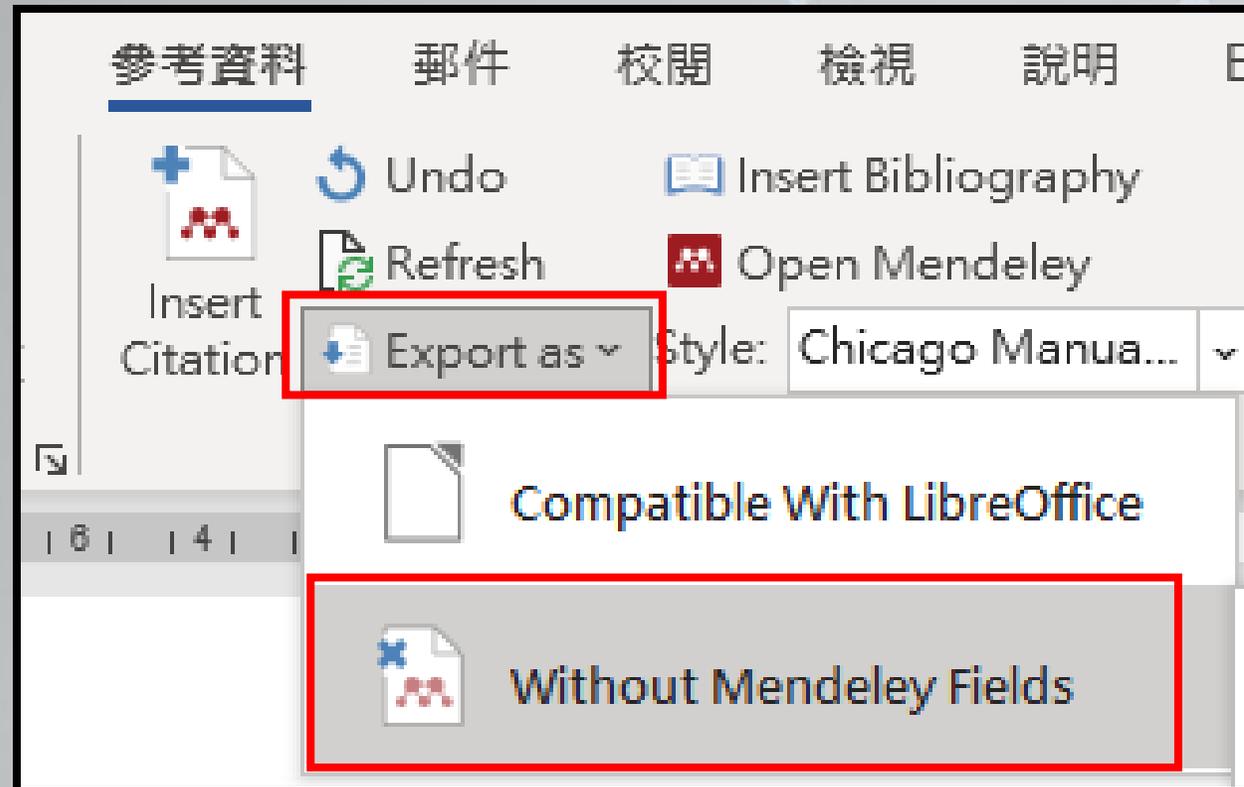
Christian, Shaping Chinese. “政教張力下的堅忍,” 2020.↵

Oliver, Willem H. “The Bible in the Fourth Industrial Revolution: ‘What’s in It for Me?’” *HTS Teologiese Studies / Theological Studies* 76, no. 4 (2020).

<https://doi.org/10.4102/hts.v76i4.6020>.↵

“耶穌基督是普世合一的唯一根基 Barmherzigkeit Und Gerechtigkeit,” no. 43 (2016): 89–95.↵

# 書目匯入至word-移除變數(6/6)



# 調整書目匯出格式

# 選擇書目匯出格式(1/13)

The image shows the Microsoft Word interface with the Reference tab selected. The 'Insert Bibliography' group is active, and the 'Style' dropdown menu is open. The 'Chicago Manual of Style 17th edition (full note)' option is highlighted with a red box. A red arrow points from the '參考資料' tab to the dropdown menu, and another red arrow points from the highlighted option to the 'More Styles...' option at the bottom of the menu.

檔案 常用 插入 繪圖 設計 版面配置 **參考資料** 郵件 校閱 檢視 說明

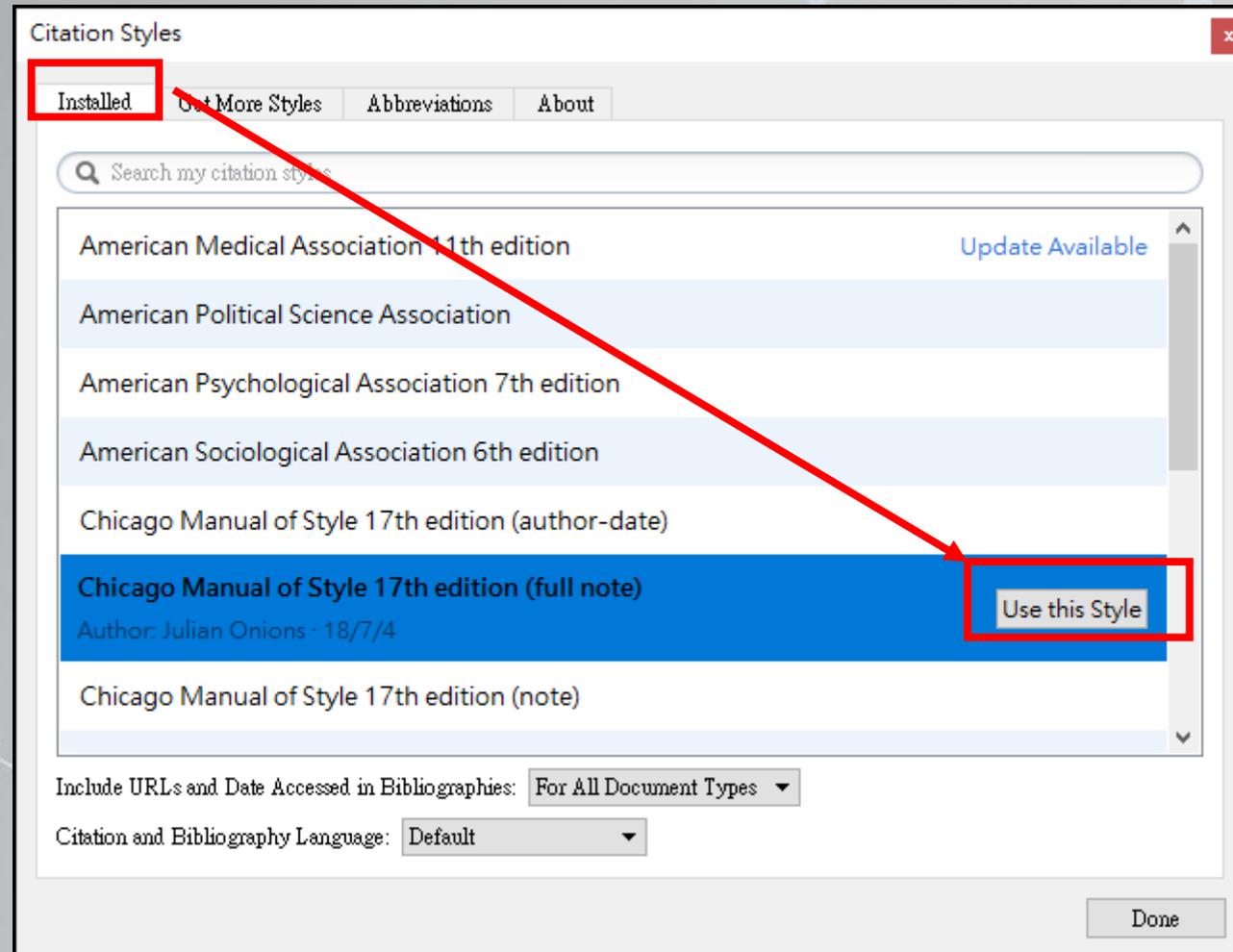
新增文字 更新目錄 插入註腳 插入章節附註 下一註腳 顯示註腳及章節附註

Insert Citation Refresh Export as Style: Chicago Manua...

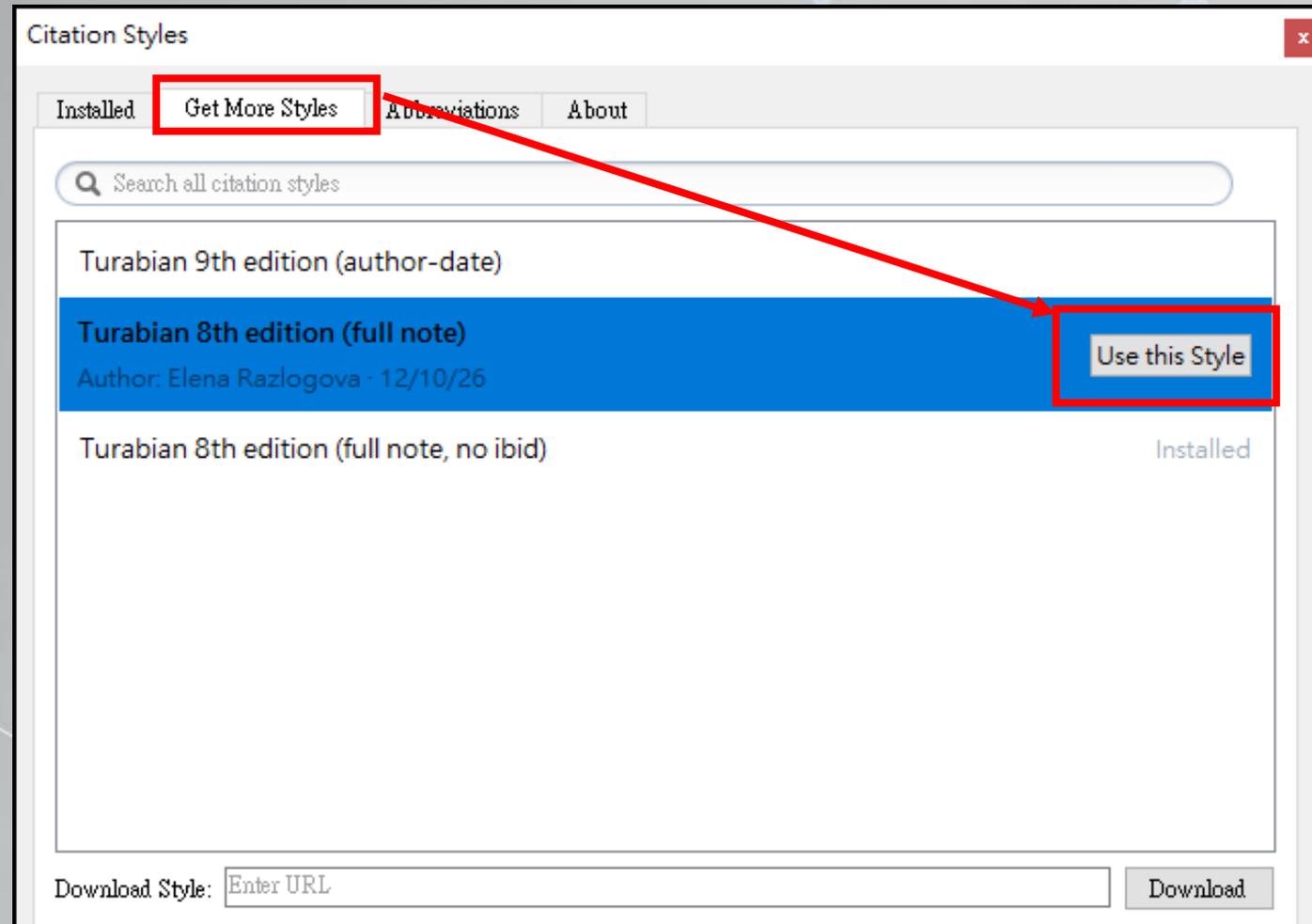
- American Political Science Association
- American Psychological Association 7th edition
- American Sociological Association 6th edition
- Chicago Manual of Style 17th edition (author-date)
- Chicago Manual of Style 17th edition (full note)**
- Cite Them Right 11th edition - Harvard
- IEEE
- Modern Humanities Research Association 3rd edition (note with bibliography)
- Modern Language Association 9th edition
- Nature
- More Styles...

1997年香港...  
觸過程中產...  
要表現對於...  
略反映香港...  
「非常態」...

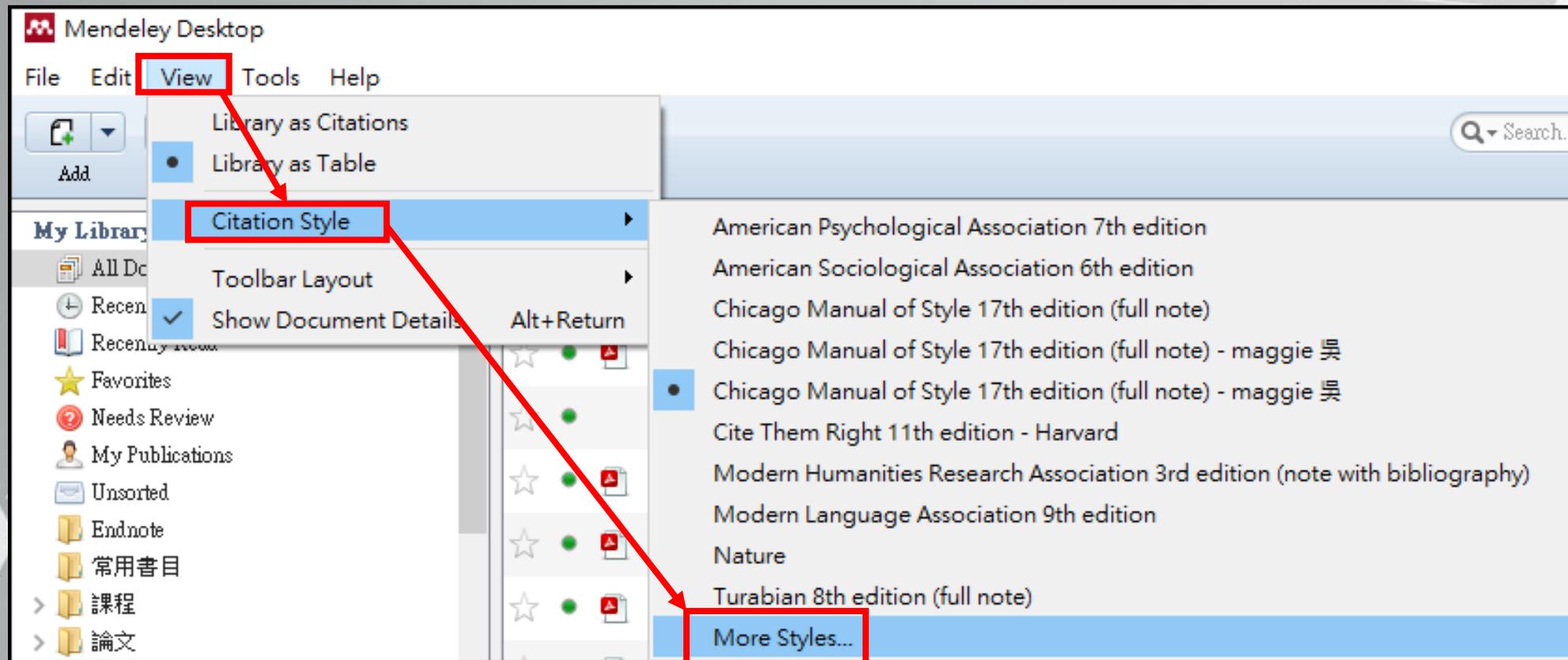
# 選擇書目匯出格式(2/13)



# 選擇書目匯出格式(3/13)



# 編輯書目匯出格式(4/13)



# 編輯書目匯出格式(5/13)



# 編輯書目匯出格式(6/13)

## Find and edit CSL citation styles

chicago|

Search for the name of a style, the title of a Journal.

chicago

Search

Search for the name of a style, or the title of a Journal.

Displaying 20 results:

Chicago Manual of Style 17th edition (author-date) **POPULAR**

INLINE CITATION (Campbell and Pedersen 2007)

BIBLIOGRAPHY Campbell, John L., and Ove K. Pedersen. 2007. "The Varieties of Capitalism and Hybrid Success." *Comparative Political Studies* 40 (3): 307–32. <https://doi.org/10.1177/0010414006286542>.

Install

Edit

View style

Chicago Manual of Style 17th edition (full note) **POPULAR**

INLINE CITATION John L. Campbell and Ove K. Pedersen, "The Varieties of Capitalism and Hybrid Success," *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307–32, <https://doi.org/10.1177/0010414006286542>.

BIBLIOGRAPHY Campbell, John L., and Ove K. Pedersen. "The Varieties of Capitalism and Hybrid Success." *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307–32. <https://doi.org/10.1177/0010414006286542>.

Install

Edit

View style

# 編輯書目匯出格式(7/13)

## EXAMPLE CITATIONS

John L. Campbell and Ove K. Pedersen, "The Varieties of Capitalism and Hybrid Success," *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307–32, <https://doi.org/10.1177/0010414006286542>.

Yo-yo having a modifiable string gap, WO2011US30214, issued 2011.

註腳

## EXAMPLE BIBLIOGRAPHY

Campbell, John L., and Ove K. Pedersen. "The Varieties of Capitalism and Hybrid Success." *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307–32. <https://doi.org/10.1177/0010414006286542>.

Yo-yo having a modifiable string gap. WO2011US30214, issued 2011.

參考文獻

# 編輯書目匯出格式(8/13)

## EXAMPLE CITATIONS

John L. Campbell and Ove K. Pedersen. *"The Varieties of Capitalism and Hybrid Success."* *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307–32, <https://doi.org/10.1177/0010414006286542>.

Yo-yo having a modifiable string gap. WO2011US30214, issued 2011.

## EXAMPLE BIBLIOGRAPHY

Campbell, John L., and Ove K. Pedersen. *"The Varieties of Capitalism and Hybrid Success."* *Comparative Political Studies* 40, no. 3 (March 1, 2007): 307–32. <https://doi.org/10.1177/0010414006286542>.

Layout > Group > title (macro) > Conditional > Else > title (variable)

Type: variable

variable title

form long

Text formatting

**B** **I** **L**

SMALL CAPS

x<sup>S</sup>

x<sub>S</sub>

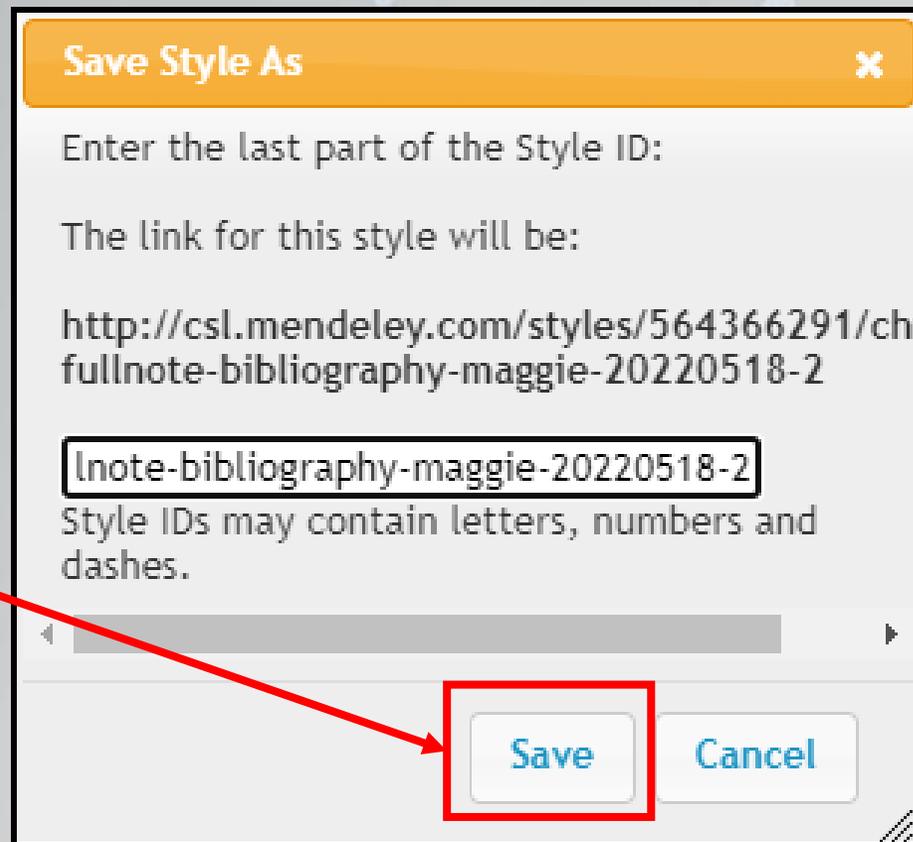
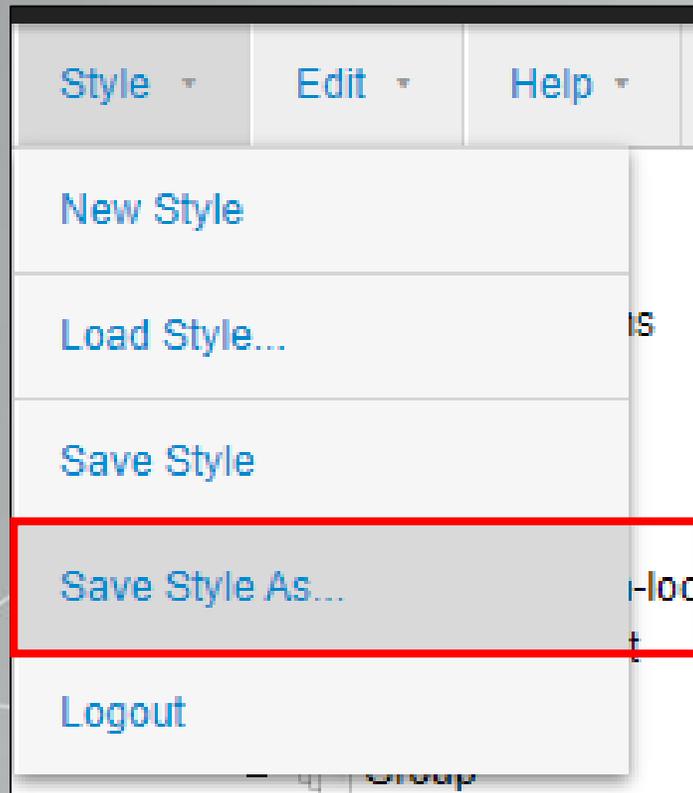
6677

Strip Periods

text-case title

display

# 儲存書目匯出格式(9/13)



# 開啟書目匯出格式(10/13)

要開啟「MendeleyDesktop」嗎？

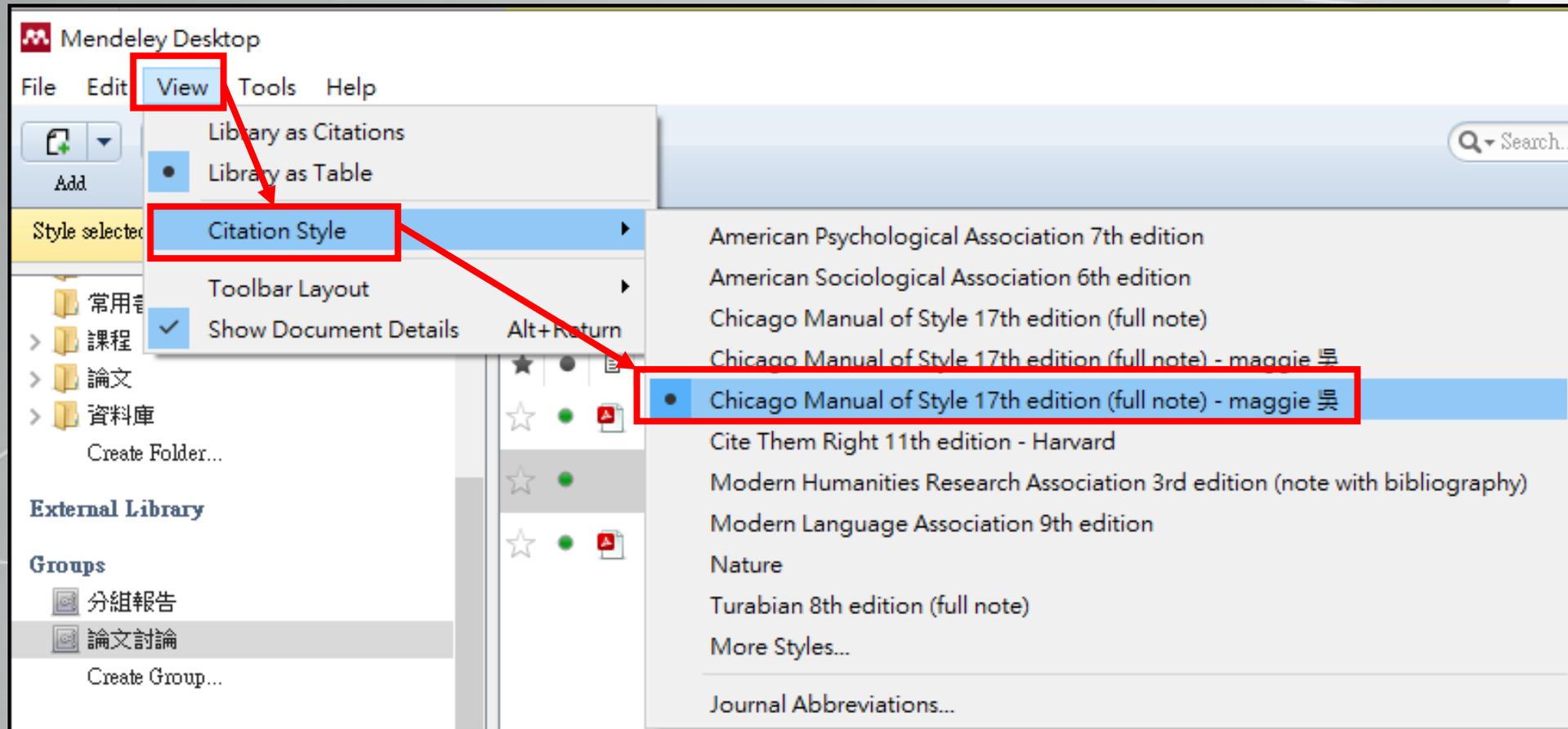
<https://csl.mendeley.com> 想要開啟這個應用程式。

一律允許 [csl.mendeley.com](https://csl.mendeley.com) 使用相關聯的應用程式開啟這類連結

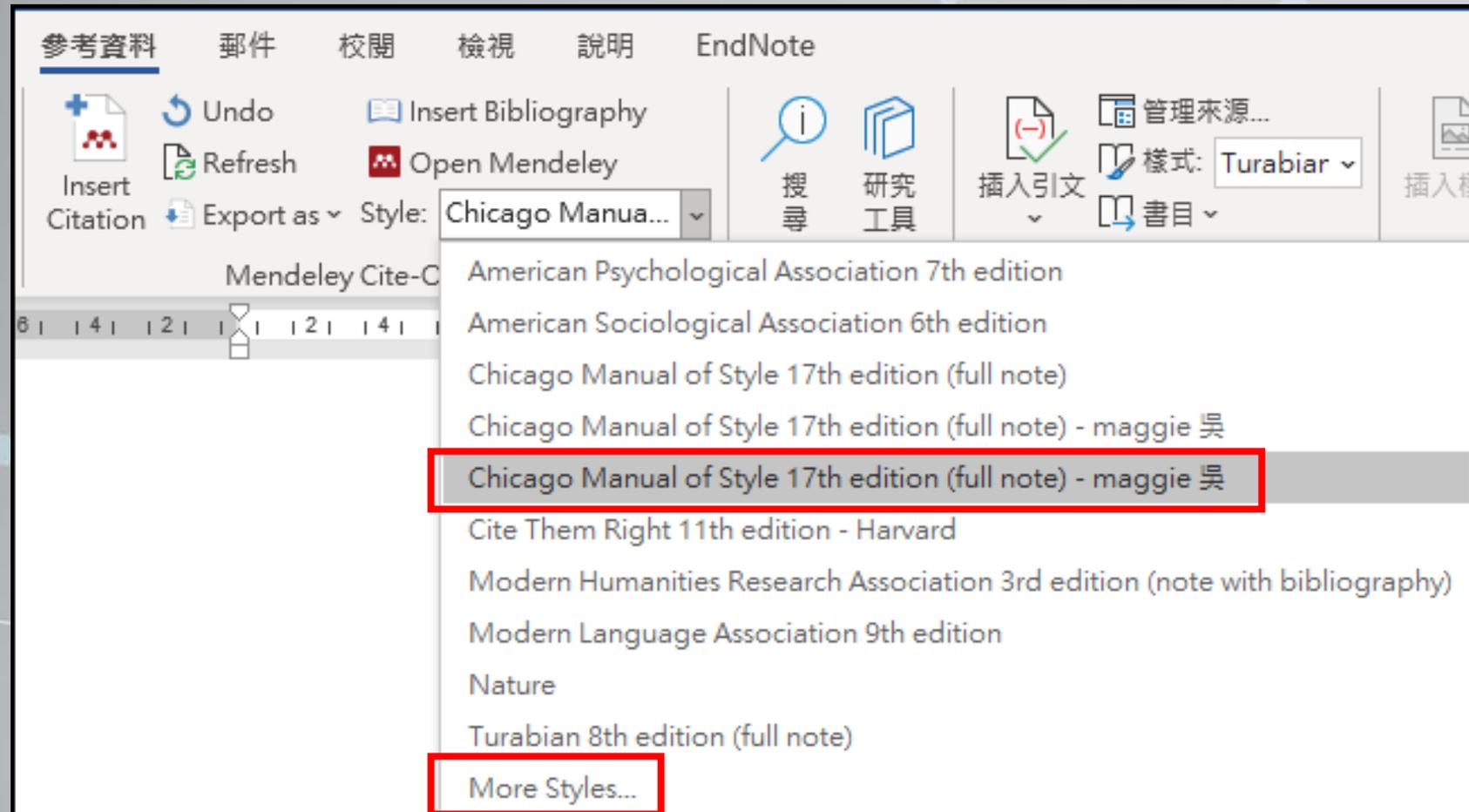
開啟「MendeleyDesktop」

取消

# 開啟書目匯出格式(11/13)



# 更新書目匯出格式(12/13)



# 更新書目匯出格式(13/13)

- <sup>1</sup> An Evaluation, Human Nature, and Imago Dei, “從加爾文的上帝形象觀探討其對 人性的評價 An Evaluation of Human Nature from the Perspective of Calvin’s Imago Dei: A Response to the Accusation of Calvin as an Anthropophobist,” 2020.↵
- <sup>2</sup> Willem H. Oliver, “The Bible in the Fourth Industrial Revolution: ‘What’s in It for Me?,” HTS *Theologese Studies / Theological Studies* 76, no. 4 (2020), <https://doi.org/10.4102/hts.v76i4.6020>.↵
- <sup>3</sup> Hong-jian Lu, “在猶耶對話視域中 再思彌賽亞觀念 管窺彌賽亞觀念從聖經到早期基督教 of the Idea of Messiah in the Light of the Dialogue between Judaism and Christianity,” no. 44 (2017): 39 - 65.↵
- <sup>4</sup> “耶穌基督是普世合一的唯根基 Barmherzigkeit Und Gerechtigkeit,” no. 43 (2016): 89 - 95.↵
- <sup>5</sup> Shaping Chinese Christian, “政教張力下的堅忍,” 2020.↵
- <sup>6</sup> “從醫學倫理看病人的 自主醫療權與醫病關係 Sterben Und Selbstbestimmung Im Medizinischen Bereich,” no. 43 (2016): 0 - 10.↵

# 常見問題

Q1：我已有使用Endnote或其他的書目管理軟體，如何將書目合併到Mendeley管理？

# Endnote web-書目匯出

我的參考文獻 收集 整理 **1** **設定格式** 比對 選項 下載

書目 Cite While You Write™ 外掛程式 設定文件 **2** **匯出參考文獻**

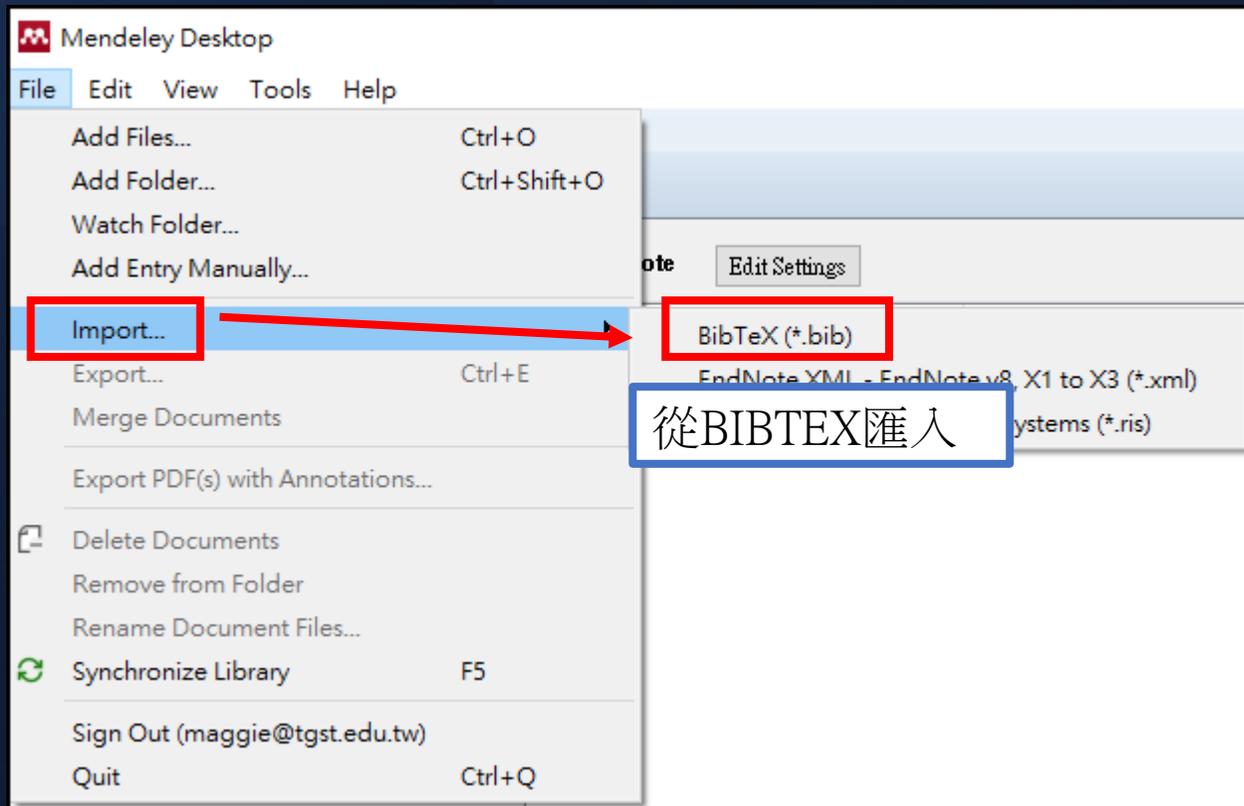
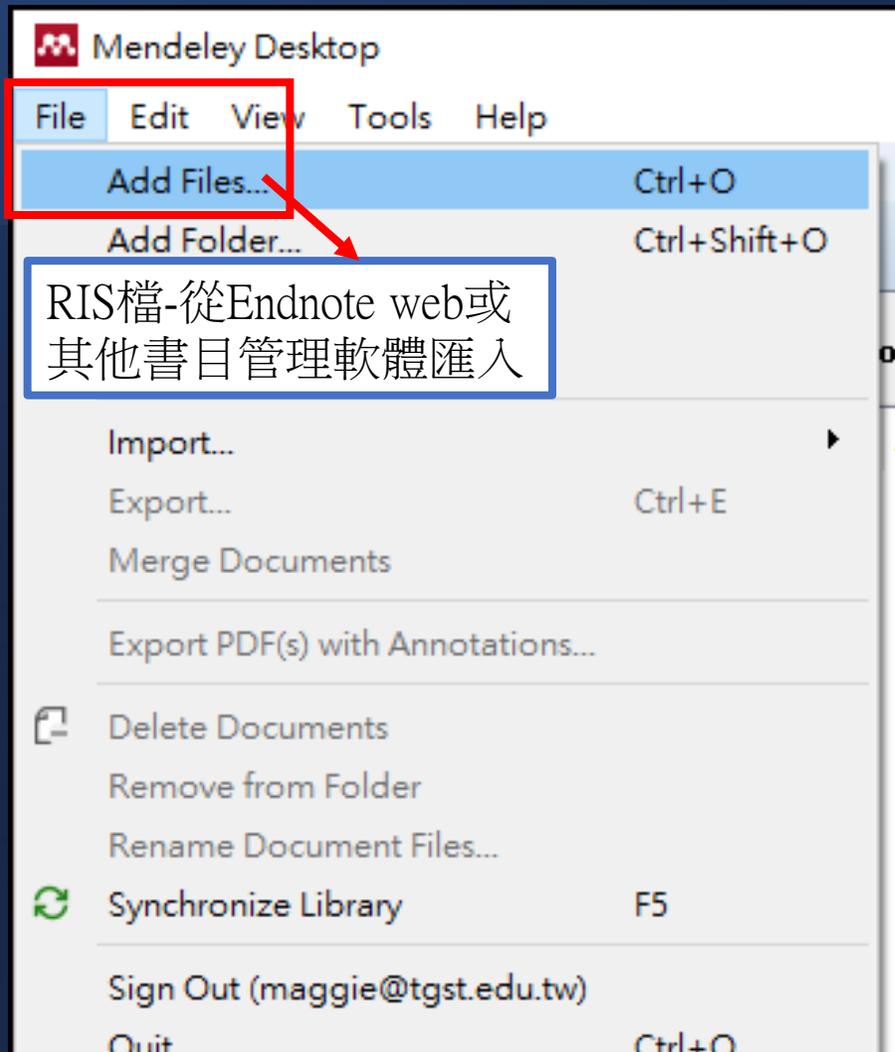
匯出參考文獻

參考文獻： [未歸檔] ▼

匯出樣式： **RefMan (RIS) Export** ▼ **3**

儲存 電子郵件 預覽和列印

# Mendeley-書目匯入



Q2：若我不想我儲存的書目被其他人檢索，可否設定？

課程 Edit Settings

Authors: Celestin, Carlot Ducasse  
Title: Review Article of Assessment for Counseling in Christian Counseling by Stephen P. Church (Dissertation Group II - Letter)

**Catalog IDs**  
ArXiv ID:  
DOI:  
ISSN: 1063-2166  
PMID:

**Files:**  
Add File...

**Other Settings**  
 Unpublished work - exclude from Mendeley Web catalog

**Abstract:**

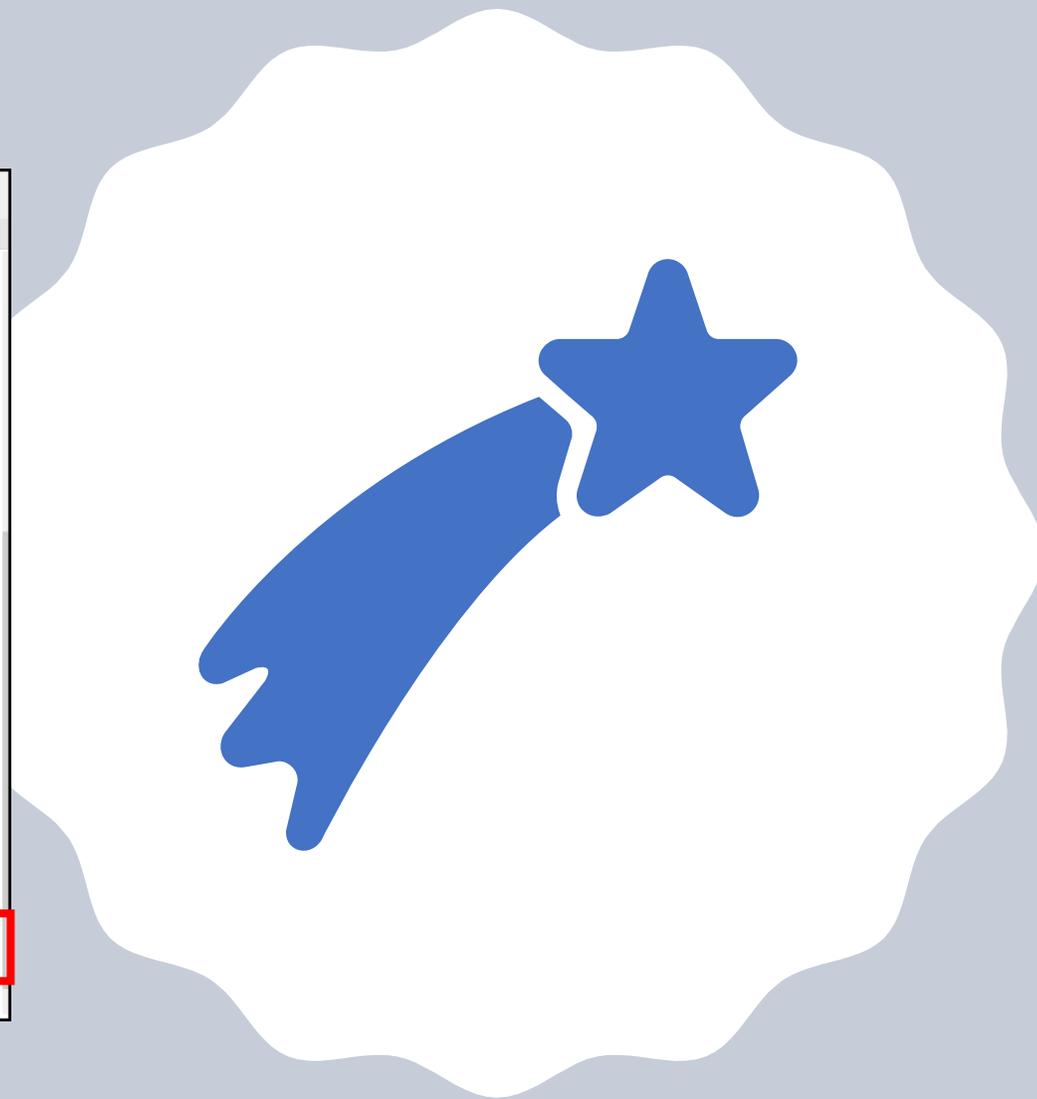
**Keywords:**  
Counseling & Educational Foundation; Pastoral Counseling; Theology; Practical

**URLs of Work:**  
<https://www.ccef.org/journal-of-biblical-counseling/#...>  
<https://search.ebscohost.com/login.aspx?direct=true&...>

**Catalog IDs**  
DOI: 1063-2166

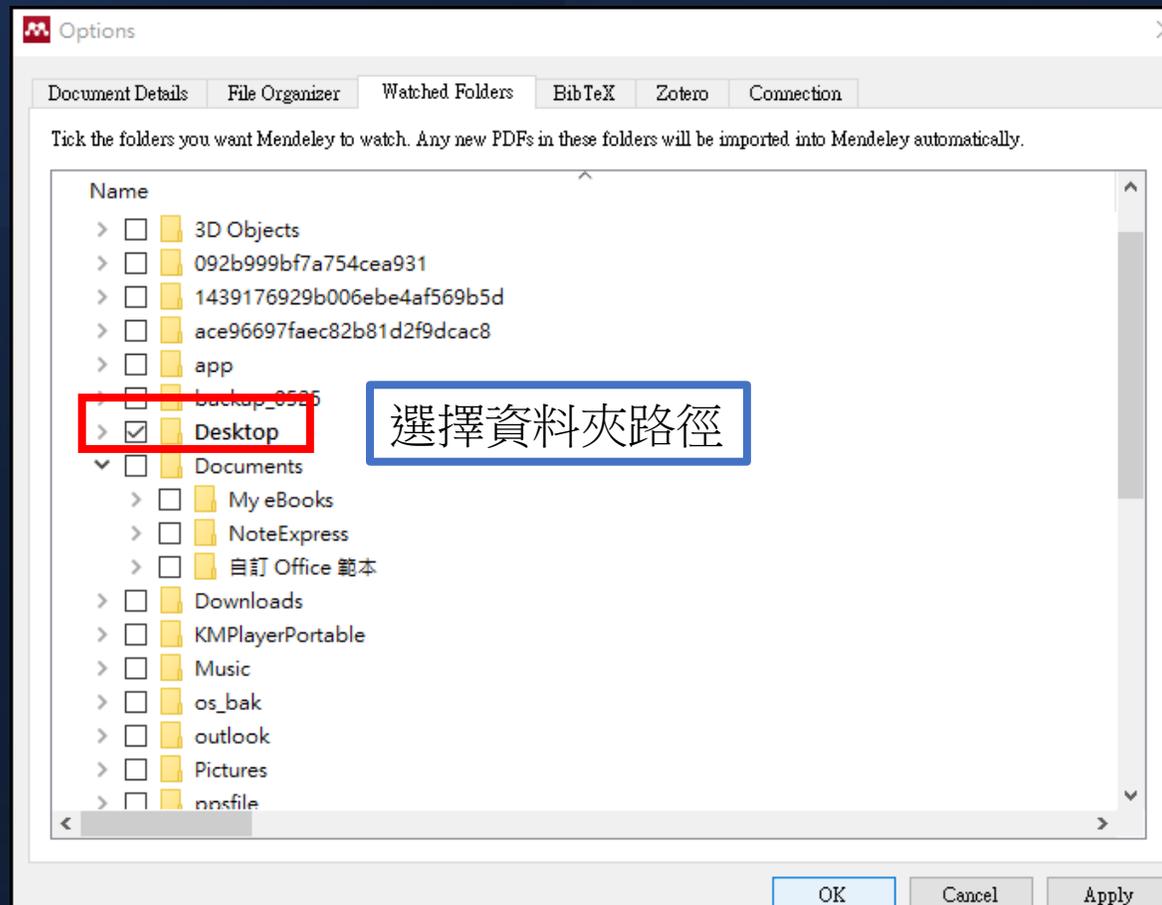
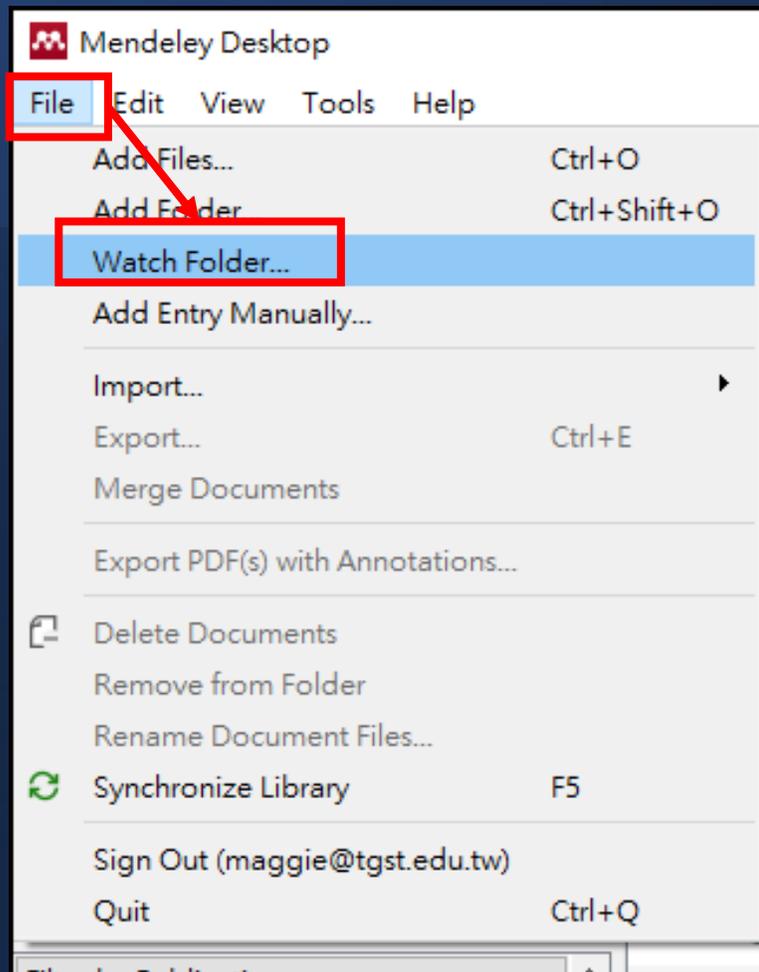
**Other Settings**  
 Unpublished work - exclude from Mendeley Web catalog

Hong, Young-Taek: Existential concern and pastoral counseling  
Theobald, Cristoph: La pastoralidad de la teología: Para una transformación hermenéutica y hermenéutica de la teología sistemática



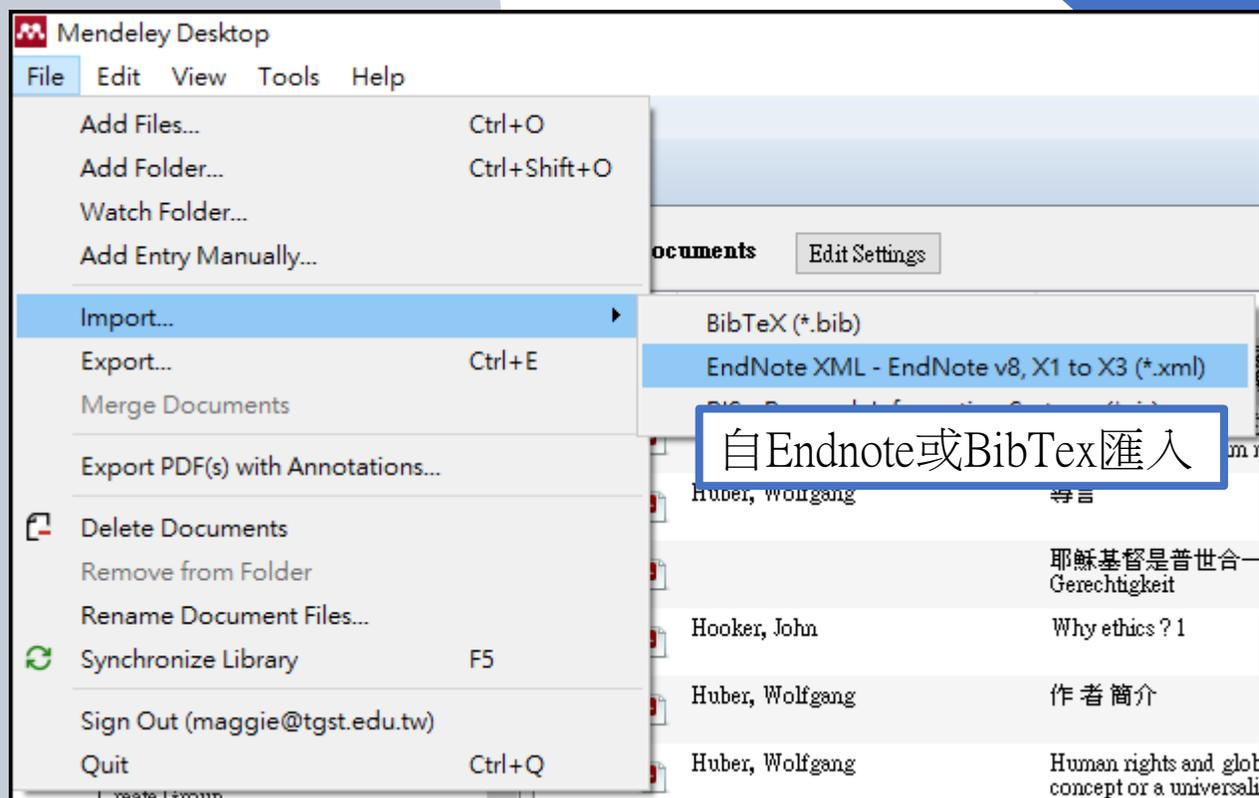
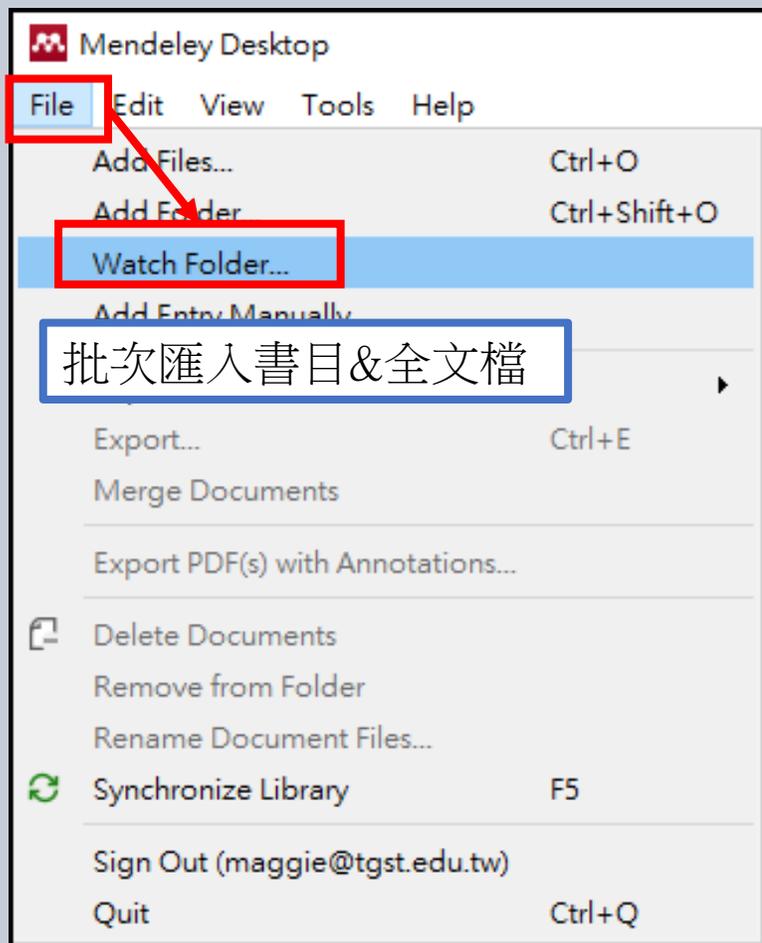
Q3：如何將書目主動匯入Mendeley?

# A: Mendeley桌面版- 可設定批次匯入書目&全文檔

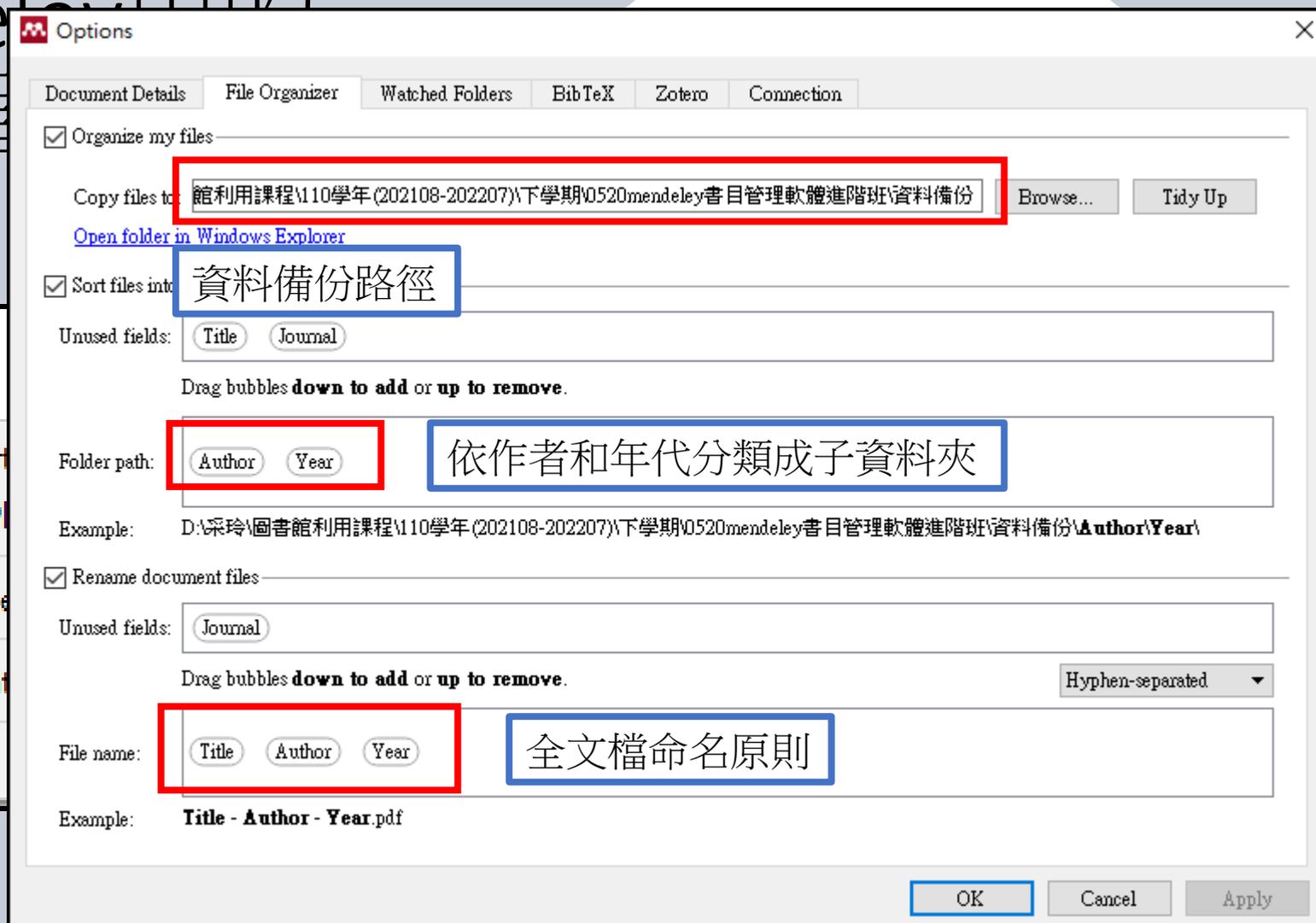
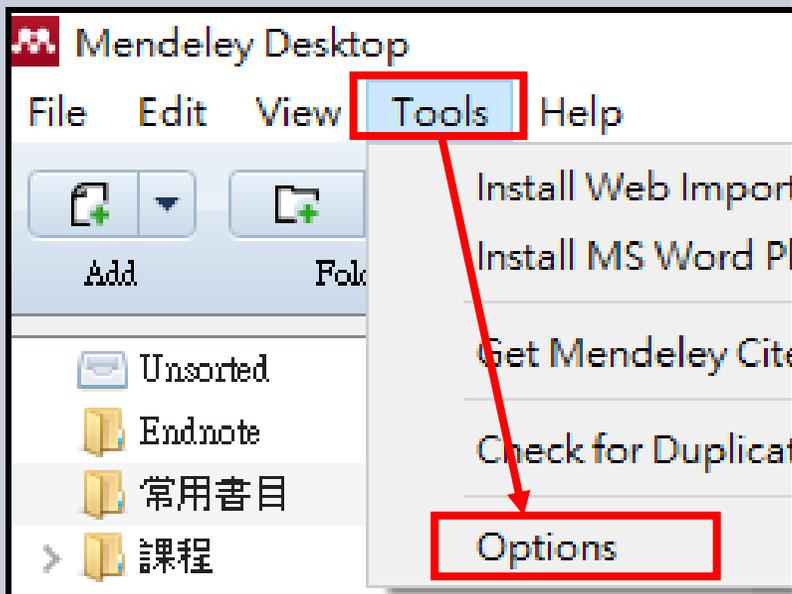


Q4：我已匯入Mendeley  
的全文檔，無法正常開  
啟，怎麼辦？

若是使用批次匯入全文檔  
或自Endnote匯入等方式，  
僅儲存全文原始位置。



A:可進行Mendeley資料  
備份，將Mendeley中的  
書目和全文檔匯  
定的資料夾



A:可進行Mendeley資料  
備份，將Mendeley中的  
書目和全文檔匯  
定的資料夾

